

AGENDA



Sonya Cox, Chairman
Wayne Barneycastle, Vice Chairman
Ronnie Mendenhall, Commissioner
Rick Morris, Commissioner
Andy Nickelston, Commissioner

REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
Monday, January 24, 2022
1014 MAIN STREET
DANBURY, NC 27016
2:00 PM

Call to Order

Invocation

Pledge of Allegiance

- I. Approval of the Agenda**
- II. Public Comments**
- III. Comments - Managers/Commissioners**
- IV. Conflicts Of Interest**
- V. Consent Agenda**
 - a. Minutes**
 - b. Budget Amendments**
 - c. SCIF Grant Statements**
- VI. Information Agenda**
 - a. Walnut Cove Wellness Center**
 - b. Register of Deeds Quarterly Report**
- VII. Discussion Agenda**
 - a. Courthouse Needs and Expansion**
 - b. Tax Office Agenda**
 - c. Broadband Committee Discussion**
- VIII. Action Agenda**
 - a. Finance Director Contract**

IX. Adjournment

*Anyone with a disability(is) who needs an accommodation to participate in this meeting is requested to inform us 48 hours prior to the scheduled time of the affected group meeting

*Attachments may be delivered before or at the time of the meeting

*Times may vary due to times preset for agenda items



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: V.a.

Minutes

Contact: Assistant County Manager/Clerk to the Board Amber Brown

Summary:

Minutes for Approval:

- January 10, 2022 Regular Meeting Minutes

ATTACHMENTS:

Description	Upload Date	Type
January 10, 2022 Regular Meeting Minutes	1/19/2022	Cover Memo

**STATE OF NORTH
CAROLINA

COUNTY OF STOKES**)
)
)
)

**OFFICE OF THE
COMMISSIONERS
STOKES COUNTY
GOVERNMENT
DANBURY, NORTH
CAROLINA
MONDAY JANUARY 10, 2022**

Regular Meeting

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Regular Meeting in the Stokes County Administration Building in the Commissioners Chambers located in Danbury, North Carolina on Monday January 10, 2021 at 6:00 pm with the following members present:

Board of Commissioners Present: Chair Sonya Cox, Vice-Chair Wayne Barneycastle, Commissioner Ronnie Mendenhall, Commissioner Rick Morris, and Commissioner Andy Nickelston (Via Skype).

County Administration Present: County Manager Shannon Shaver, Assistant County Manager/Clerk to the Board Amber Brown, County Attorney Ty Browder, and Finance Director Julia Edwards.

CALL TO ORDER

Chair Cox called the Regular Meeting of the Board of Commissioners to order.

INVOCATION

Commissioner Mendenhall delivered the Invocation.

PLEDGE OF ALLEGIANCE

Chair Cox led the Board in the Pledge of Allegiance and invited those in attendance to join.

APPROVAL OF AGENDA

Commissioner Mendenhall moved to approve the agenda as presented.

Vice-Chair Barneycastle seconded the motion. The motion Passed.

Public Comments

Chair Cox opened the floor for Public Comments at 6:02 pm.

The following spoke during Public Comments:

Kathleen Edwards
1726 Rogers Road
Mt Airy, NC 27030

RE: Dog Tethering Ban

Rick McCraw
509 Whispering Creek Road
King, NC 27021

RE: Thanking the Board of Commissioners for their service.

With no other individuals signed up to speak, Chair Cox closed the floor for Public Comments at 6:07 pm.

COMMENTS - Managers/Commissioners

- Commissioner Morris commented:
- I'd just like to welcome everybody in the room here tonight and also those who may be looking online as we start our first meeting of the new year.
- I'd like to wish everybody a Happy New Year.

Commissioner Nickelston commented:

- Thanks for coming out to our meeting tonight and I hope you find something good out of this meeting.
- To Councilman Rick, I appreciate the kind words. Thank you.

Commissioner Mendenhall commented:

- Thank you for each person that came out tonight.
- It's a night that you could be getting ready to watch the Alabama and Georgia football game which is for the national championship.
- I didn't have a team that I'm pulling for, so I can say go bulldogs and go tide. Either one that wins, it goes that way.
- Thank you for coming out and listening to the business of the County.
- To everybody that is watching us livestream, I also want to say thank you for doing that.
- I hope everybody enjoyed the brief snow that we had last week. Those were some big flakes at my place that covered the ground pretty quickly and disappeared quickly.
- Thank you all for coming out tonight, I do appreciate it.

Vice-Chair Barneycastle commented:

- It's great to see each and every one of you.
- I know it's cold, everybody could be at home.
- I hope everybody's new year started out great. Mine did, I retired so mine is starting out really good.
- I know the weather is real chilly right now and it's going to be here for awhile it looks like. Everybody just keep in mind to stay safe and check your smoke detectors, that's coming from a fire department standpoint.
- I want everybody to be safe and I don't want any housefires hopefully.
- Again, great to see everybody.

Chair Cox commented:

- I'd like to thank everybody for being here in person and the ones who are watching online.
- I'd especially like to thank Councilman McCraw and Councilman Lane for being here from King and for your kind words.
- As a public servant, you know you don't get too many of those. We'll take all we can get for sure.
- We appreciate the job you are doing over in King. You all have got a lot of stuff going on over there and a lot of stuff to figure out with the sewer.

- Good luck with all of it.
- I'd like to take a second to remind everybody that we have a lot of community members affected by COVID right now.
- A lot of people I personally know are in the hospital.
- I have been informed of one, a friend's husband's death, since I've been sitting here tonight. A family we'd like to remember in prayer tonight.
- I also have a friend that went home from the hospital after being on the ventilator yesterday, so there's a lot of praises that we can have as well.
- I had sent a message to our EMS Director, Brandon Gentry, over the weekend.
- We had a situation at the salon with a client who had a situation and we had to call for an ambulance for her.
- She was refusing to go but she was having some cognitive problems and they handled it really well.
- They showed a lot of empathy and respect for the person and went above and beyond to get her to the hospital.
- I really appreciate everybody who showed up for that incident - all of the first responders.
- I also sent Ian Tedder a thank you and he said that he would share it with Chief Robinson.
- Everybody was super that showed up on that call, it was a tough one.

County Manager Shaver commented:

- Welcome to everybody here, it's nice to see a crowd here tonight. Happy New Year.
- It's nice to see our councilmembers here from King. It's nice to have a good working relationship with all of our municipalities.
- I did receive another recognition today by email from the Town of Walnut Cove for Mr. Will Carter who's here this evening too.
- They're doing a little recognition for him too at their meeting tomorrow night.
- Mayor Brown sent me a copy of what they're doing just in appreciation of the work he's doing for their town.
- I'll give you all a copy of it too so you can have it for your records.
- It was a nice thing they're doing for him down there.
- I also received a really nice letter from a gentleman that I wanted to share with the Board, and I'll give you a copy.
- It's just thanking our DSS staff for all of the work they have done for his mom. He specifically named a couple of ladies.
- Everybody works so hard in that building and they get so many bad things, it's nice when you get something positive to share.
- He specifically mentioned Ms. Donna Martin, Ms. Cindy Stovall, and Ms. Victoria Duggins for all their hard work in helping his mom get some of the things she needed to get taken care of with senior services.

Conflicts Of Interest

Chair Cox asked if any Board members had a conflict of interest with any of the items presented on the agenda for the meeting or one that could be perceived as a conflict of interest.

With no commissioners stating conflicts of interest, the meeting continued.

CONSENT AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Minutes

Budget Amendments

Transfer of Deed

Vice-Chair Barneycastle moved to approve the Consent Agenda as presented.

Commissioner Morris seconded the motion. The motion Passed.

DISCUSSION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Broadband Discussion

Chair Cox turned the floor over to County Manager Shannon Shaver.

County Manager Shannon Shaver presented information about current County happenings with Broadband. County Manager Shannon Shaver, along with Assistant County Manager Amber Brown and Purchasing/Project Manager Glenda Pruitt, attended a meeting with George Collier and Glenn Knox with NC DIT (Department of Information Technology) at their request to provide updates about some additional funding in the state budget. According to NC DIT, if the County proceeded with the current RFP and were awarded funds from the USDA Reconnect Grant with an application deadline of 2-22-22, then the County would not be eligible for any additional funds. The Reconnect Grant is national so the County would be competing with all states not just the counties in North Carolina. The grants that NC DIT will be administering are North Carolina only, and in addition to the \$400 million mentioned, there is possibly another \$300 million. The County continues to receive information on this, and with the funds being ARPA related, it continues to change. The Board can withdraw the RFP or proceed and see what other information becomes available before the deadline as the Board is under no obligation. Glen Knox from NC DIT provided the Board with more information and recommended that the County partner with the State on Broadband. Mr. Knox also recommended that a Broadband Committee be established to better address this issue with the County Attorney being one of the members.

Chair Cox opened the floor for any discussion/questions/comments.

After some discussion, the Board decided to wait before making any further decisions or taking actions related to Broadband until clearer information was released on the issue. The Board advised Administration to create a Broadband Committee and bring ideas and recommendations back to the Board on Discussion at the next meeting on January 24, 2022.

Setting Budget Goal Meetings

Chair Cox turned the floor over to Assistant County Manager/Clerk to the Board Amber Brown.

Assistant County Manager/Clerk to the Board Amber Brown asked the Board to talk about and select dates for meetings to discuss budget goals due to the 2022-2023 budget process coming up. Usually only one is needed, but two dates need to be decided upon for the month of February to hold these budget goal sessions. Brown suggested a Tuesday or Thursday in February for these sessions - 2/15, 2/17, 2/22, or 2/24.

Chair Cox opened the floor for any discussion/questions/comments.

After some discussion, the Board decided to set the budget goal meetings for February 22, 2022 at 10 am and March 1, 2022 at 11 AM (as needed).

ACTION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Online Payment System for Water Bills

Chair Cox entertained a motion on the item as presented at tonight's meeting.

Commissioner Mendenhall moved to approve the online payment system for water bills.

Vice-Chair Barneycastle seconded the motion. The motion Passed.

DSS Board Appointment Request

At the last meeting on December 27, 2021, the Board nominated Janice Spencer to the DSS Board.

Chair Cox opened the floor for any further nominations.

Commissioner Mendenhall moved to close the floor for nominations.

Vice-Chair Barneycastle seconded the motion. The motion Passed.

Chair Cox polled the Board, and each commissioner present nominated Janice Spencer to serve on the DSS Board.

Finance Director Edwards Contract

Chair Cox entertained a motion on the item as presented at tonight's meeting.

Commissioner Mendenhall moved to approve Julia Edwards' contract.

Vice-Chair Barneycastle seconded the motion. The motion Passed.

CLOSED SESSION

Chair Cox entertained a motion to enter Closed Session for the following rationale:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant G.S. 143-318.11(a)(3)
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Commissioner Mendenhall moved to enter Closed Session at 6:32 pm.

Vice-Chair Barneycastle seconded the motion. The motion Passed.

Adjournment

The Board reentered the open portion of the meeting at 6:57 pm.

With no further business to come before the Board, Chair Cox entertained a motion to adjourn.

Commissioner Mendenhall moved to adjourn at 6:57 pm.

Vice-Chair Barneycastle seconded the motion. The motion Passed.

Amber Brown
Clerk to the Board

Sonya Cox
Chair



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: V.b.

Budget Amendments

Contact: Julia E. Edwards, Finance Director

Summary:

BA#63 To appropriate grant funds from Carolina Farm Credit for farmers market in Walnut Cove.

BA #64 To appropriate funding for the Crisis Intervention Program

BA #65 To appropriate funding for the LIEAP Program

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendments	1/21/2022	Cover Memo

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Cooperative Extension			
100.4950.262	CFC-Farmers Market	\$ -	\$ 5,000.00	\$ 5,000.00
				\$ -
	Total	\$ -	\$ 5,000.00	\$ 5,000.00

This budget amendment is justified as follows:

To appropriate grant funds from Carolina Farm Credit for farmers market.

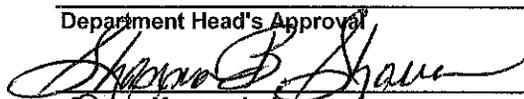
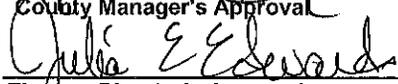
This will result in a net increase of \$5,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
100.3495.000	Coop Extension	\$ -	\$ 5,000.00	\$ 5,000.00
				\$ -
	TOTALS	\$ -	\$ 5,000.00	\$ 5,000.00

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 24th day of January, 2022.

Verified by the Clerk of the Board _____

Department Head's Approval	Date
	1-19-22
County Manager's Approval	Date
	1/19/22
Finance Director's Approval	Date

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.5480.000	Crisis Intervention	\$ 68,588.00	\$ 66,588.00	\$ 135,176.00
TOTALS		<u>\$ 68,588.00</u>	<u>\$ 66,588.00</u>	<u>\$ 135,176.00</u>

This budget amendment is justified as follows:

To appropriate funding for the Crisis Intervention program to be administered at the county. 100% Federal funding. See attached authorization
 The adjusted budget request was for \$68,588.00 -- the funding authorization received was for \$135,176.00.

This will result in a net increase of \$66,588.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3301.202	SS County - Federal	\$ 2,902,143.00	\$ 66,588.00	\$ 2,968,731.00
TOTALS		<u>\$ 2,902,143.00</u>	<u>\$ 66,588.00</u>	<u>\$ 2,968,731.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this _____ day of _____

Verified by the Clerk of the Board

Stacy S. Elmer
 Department Head's Approval _____ Date 01/21/2022

Shane S.
 County Manager's Approval _____ Date 1-21-22

Julia E. Edwards
 Finance Director's Approval _____ Date 1-21-22



DIVISION OF SOCIAL SERVICES

FUNDING SOURCE: CRISIS INTERVENTION PAYMENT

EFFECTIVE DATE: 07/01/2021

AUTHORIZATION NUMBER: 6

ALLOCATION PERIOD

FROM JUNE 2021 THRU MAY 2022 SERVICE MONTHS

FROM JULY 2021 THRU JUNE 2022 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or previous) Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	426,345.00	426,345.00	136,106.00	136,106.00	562,451.00	562,451.00
02	ALEXANDER	74,560.00	74,560.00	23,803.00	23,803.00	98,363.00	98,363.00
03	ALLEGHANY	31,280.00	31,280.00	9,985.00	9,985.00	41,265.00	41,265.00
04	ANSON	102,890.00	102,890.00	32,847.00	32,847.00	135,737.00	135,737.00
05	ASHE	71,390.00	71,390.00	22,791.00	22,791.00	94,181.00	94,181.00
06	AVERY	39,260.00	39,260.00	12,534.00	12,534.00	51,794.00	51,794.00
07	BEAUFORT	160,170.00	160,170.00	51,133.00	51,133.00	211,303.00	211,303.00
08	BERTIE	87,375.00	87,375.00	27,894.00	27,894.00	115,269.00	115,269.00
09	BLADEN	133,490.00	133,490.00	42,615.00	42,615.00	176,105.00	176,105.00
10	BRUNSWICK	263,825.00	263,825.00	84,224.00	84,224.00	348,049.00	348,049.00
11	BUNCOMBE	568,770.00	568,770.00	181,574.00	181,574.00	750,344.00	750,344.00
12	BURKE	253,385.00	253,385.00	80,891.00	80,891.00	334,276.00	334,276.00
13	CABARRUS	337,040.00	337,040.00	107,597.00	107,597.00	444,637.00	444,637.00
14	CALDWELL	201,925.00	201,925.00	64,463.00	64,463.00	266,388.00	266,388.00
15	CAMDEN	14,420.00	14,420.00	4,604.00	4,604.00	19,024.00	19,024.00
16	CARTERET	130,500.00	130,500.00	41,660.00	41,660.00	172,160.00	172,160.00
17	CASWELL	72,170.00	72,170.00	23,039.00	23,039.00	95,209.00	95,209.00
18	CATAWBA	373,735.00	373,735.00	119,310.00	119,310.00	493,045.00	493,045.00
19	CHATHAM	102,330.00	102,330.00	32,667.00	32,667.00	134,997.00	134,997.00
20	CHEROKEE	86,050.00	86,050.00	27,470.00	27,470.00	113,520.00	113,520.00
21	CHOWAN	50,580.00	50,580.00	16,147.00	16,147.00	66,727.00	66,727.00
22	CLAY	28,945.00	28,945.00	9,240.00	9,240.00	38,185.00	38,185.00
23	CLEVELAND	360,590.00	360,590.00	115,115.00	115,115.00	475,705.00	475,705.00
24	COLUMBUS	214,455.00	214,455.00	68,463.00	68,463.00	282,918.00	282,918.00
25	CRAVEN	239,820.00	239,820.00	76,560.00	76,560.00	316,380.00	316,380.00
26	CUMBERLAND	1,135,170.00	1,135,170.00	362,390.00	362,390.00	1,497,560.00	1,497,560.00
27	CURRITUCK	37,695.00	37,695.00	12,033.00	12,033.00	49,728.00	49,728.00
28	DARE	54,340.00	54,340.00	17,348.00	17,348.00	71,688.00	71,688.00
29	DAVIDSON	449,500.00	449,500.00	143,497.00	143,497.00	592,997.00	592,997.00
30	DAVIE	81,075.00	81,075.00	25,883.00	25,883.00	106,958.00	106,958.00
31	DUPLIN	166,205.00	166,205.00	53,059.00	53,059.00	219,264.00	219,264.00
32	DURHAM	729,100.00	729,100.00	232,757.00	232,757.00	961,857.00	961,857.00
33	EDGECOMBE	238,670.00	238,670.00	76,192.00	76,192.00	314,862.00	314,862.00
34	FORSYTH	981,420.00	981,420.00	313,307.00	313,307.00	1,294,727.00	1,294,727.00
35	FRANKLIN	149,460.00	149,460.00	47,713.00	47,713.00	197,173.00	197,173.00
36	GASTON	555,290.00	555,290.00	177,271.00	177,271.00	732,561.00	732,561.00
37	GATES	30,300.00	30,300.00	9,673.00	9,673.00	39,973.00	39,973.00
38	GRAHAM	24,795.00	24,795.00	7,916.00	7,916.00	32,711.00	32,711.00
39	GRANVILLE	141,925.00	141,925.00	45,309.00	45,309.00	187,234.00	187,234.00
40	GREENE	70,100.00	70,100.00	22,379.00	22,379.00	92,479.00	92,479.00
41	GUILFORD	1,515,180.00	1,515,180.00	483,705.00	483,705.00	1,998,885.00	1,998,885.00
42	HALIFAX	247,555.00	247,555.00	79,030.00	79,030.00	326,585.00	326,585.00
43	HARNETT	343,115.00	343,115.00	109,536.00	109,536.00	452,651.00	452,651.00
44	HAYWOOD	135,055.00	135,055.00	43,115.00	43,115.00	178,170.00	178,170.00
45	HENDERSON	200,260.00	200,260.00	63,932.00	63,932.00	264,192.00	264,192.00
46	HERTFORD	102,240.00	102,240.00	32,639.00	32,639.00	134,879.00	134,879.00
47	HOKE	165,480.00	165,480.00	52,828.00	52,828.00	218,308.00	218,308.00

CRISIS INTERVENTION PAYMENT (CIP) cont.

AUTHORIZATION NUMBER: 6

	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	17,130.00	17,130.00	5,468.00	5,468.00	22,598.00	22,598.00
49	IREDELL	243,505.00	243,505.00	77,736.00	77,736.00	321,241.00	321,241.00
50	JACKSON	107,445.00	107,445.00	34,301.00	34,301.00	141,746.00	141,746.00
51	JOHNSTON	451,010.00	451,010.00	143,980.00	143,980.00	594,990.00	594,990.00
52	JONES	34,900.00	34,900.00	11,141.00	11,141.00	46,041.00	46,041.00
53	LEE	157,310.00	157,310.00	50,220.00	50,220.00	207,530.00	207,530.00
54	LENOIR	242,335.00	242,335.00	77,363.00	77,363.00	319,698.00	319,698.00
55	LINCOLN	155,730.00	155,730.00	49,716.00	49,716.00	205,446.00	205,446.00
56	MACON	84,735.00	84,735.00	40,786.00	40,786.00	125,521.00	125,521.00
57	MADISON	54,205.00	54,205.00	27,050.00	27,050.00	81,255.00	81,255.00
58	MARTIN	87,980.00	87,980.00	17,305.00	17,305.00	105,285.00	105,285.00
59	MCDOWELL	127,760.00	127,760.00	28,086.00	28,086.00	155,846.00	155,846.00
60	MECKLENBURG	2,074,155.00	2,074,155.00	662,145.00	662,145.00	2,736,300.00	2,736,300.00
61	MITCHELL	40,750.00	40,750.00	13,009.00	13,009.00	53,759.00	53,759.00
62	MONTGOMERY	72,910.00	72,910.00	23,276.00	23,276.00	96,186.00	96,186.00
63	MOORE	190,270.00	190,270.00	60,742.00	60,742.00	251,012.00	251,012.00
64	NASH	281,930.00	281,930.00	90,003.00	90,003.00	371,933.00	371,933.00
65	NEW HANOVER	499,610.00	499,610.00	159,496.00	159,496.00	659,106.00	659,106.00
66	NORTHAMPTON	86,280.00	86,280.00	27,544.00	27,544.00	113,824.00	113,824.00
67	ONSLow	374,135.00	374,135.00	119,438.00	119,438.00	493,573.00	493,573.00
68	ORANGE	261,590.00	261,590.00	83,510.00	83,510.00	345,100.00	345,100.00
69	PAMLICO	33,265.00	33,265.00	10,620.00	10,620.00	43,885.00	43,885.00
70	PASQUOTANK	117,950.00	117,950.00	37,654.00	37,654.00	155,604.00	155,604.00
71	PENDER	125,000.00	125,000.00	39,905.00	39,905.00	164,905.00	164,905.00
72	PERQUIMANS	38,165.00	38,165.00	12,184.00	12,184.00	50,349.00	50,349.00
73	PERSON	116,330.00	116,330.00	37,136.00	37,136.00	153,466.00	153,466.00
74	PITT	582,460.00	582,460.00	185,943.00	185,943.00	768,403.00	768,403.00
75	POLK	40,585.00	40,585.00	12,956.00	12,956.00	53,541.00	53,541.00
76	RANDOLPH	360,105.00	360,105.00	114,960.00	114,960.00	475,065.00	475,065.00
77	RICHMOND	225,555.00	225,555.00	72,006.00	72,006.00	297,561.00	297,561.00
78	ROBESON	715,320.00	715,320.00	228,359.00	228,359.00	943,679.00	943,679.00
79	ROCKINGHAM	292,890.00	292,890.00	93,502.00	93,502.00	386,392.00	386,392.00
80	ROWAN	356,090.00	356,090.00	113,678.00	113,678.00	469,768.00	469,768.00
81	RUTHERFORD	214,555.00	214,555.00	68,495.00	68,495.00	283,050.00	283,050.00
82	SAMPSON	199,245.00	199,245.00	63,607.00	63,607.00	262,852.00	262,852.00
83	SCOTLAND	174,965.00	174,965.00	55,855.00	55,855.00	230,820.00	230,820.00
84	STANLY	130,410.00	130,410.00	41,632.00	41,632.00	172,042.00	172,042.00
85	STOKES	102,465.00	102,465.00	32,711.00	32,711.00	135,176.00	* 135,176.00 *
86	SURRY	210,210.00	210,210.00	67,107.00	67,107.00	277,317.00	277,317.00
87	SWAIN	37,235.00	37,235.00	11,887.00	11,887.00	49,122.00	49,122.00
88	TRANSYLVANIA	72,925.00	72,925.00	23,280.00	23,280.00	96,205.00	96,205.00
89	TYRRELL	15,140.00	15,140.00	4,834.00	4,834.00	19,974.00	19,974.00
90	UNION	311,405.00	311,405.00	99,412.00	99,412.00	410,817.00	410,817.00
91	VANCE	191,150.00	191,150.00	61,023.00	61,023.00	252,173.00	252,173.00
92	WAKE	1,423,310.00	1,423,310.00	454,377.00	454,377.00	1,877,687.00	1,877,687.00
93	WARREN	78,015.00	78,015.00	24,906.00	24,906.00	102,921.00	102,921.00
94	WASHINGTON	51,000.00	51,000.00	16,282.00	16,282.00	67,282.00	67,282.00
95	WATAUGA	121,735.00	121,735.00	38,863.00	38,863.00	160,598.00	160,598.00
96	WAYNE	406,705.00	406,705.00	129,836.00	129,836.00	536,541.00	536,541.00
97	WILKES	193,570.00	193,570.00	61,795.00	61,795.00	255,365.00	255,365.00
98	WILSON	302,150.00	302,150.00	96,458.00	96,458.00	398,608.00	398,608.00
99	YADKIN	85,050.00	85,050.00	27,152.00	27,152.00	112,202.00	112,202.00
100	YANCEY	50,140.00	50,140.00	16,007.00	16,007.00	66,147.00	66,147.00
	Total	25,000,000.00	25,000,000.00	7,980,981.00	7,980,981.00	32,980,981.00	32,980,981.00

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds
CFDA Number: 93.568
CFDA Name: Low-Income Home Energy Assistance
Award Name: Low-Income Home Energy Assistance
Award Number: G20B1NCLIEA & G21B1NCLIEA
Award Date: FFY 2021 & 2022
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.
This is the first installment of Crisis Intervention Funds. Additional funds will be released once the NC Budget is passed.

XS411 Heading: CRISIS
Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE



DATE:

December 10, 2021

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.5480.001	LIEAP	\$ 202,807.00	\$ 965.00	\$ 203,772.00
TOTALS		<u>\$ 202,807.00</u>	<u>\$ 965.00</u>	<u>\$ 203,772.00</u>

This budget amendment is justified as follows:

To appropriate funding for the LIEAP program to be administered at the county. 100% Federal funding. The adjusted budget request was for \$202,807.00-- the funding authorization was received for \$203,772.00. See attached authorization

This will result in a net increase of \$965.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

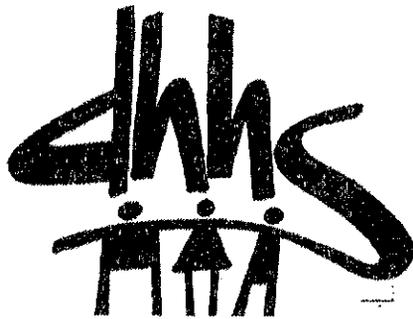
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3301.202	SS County-Federal	\$ 2,968,731.00	\$ 965.00	\$ 2,969,696.00
TOTALS		<u>\$ 2,968,731.00</u>	<u>\$ 965.00</u>	<u>\$ 2,969,696.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this day of , 2021.

Verified by the Clerk of the Board

<i>Stacy S. Elmer</i>	1/21/2022
Department Head's Approval	Date
<i>[Signature]</i>	1-21-22
County Manager's Approval	Date
<i>Julia E. Edwards</i>	1-21-22
Finance Director's Approval	Date



DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2021

AUTHORIZATION NUMBER: 3

ALLOCATION PERIOD

FROM DECEMBER 2021 THRU MAY 2022 SERVICE MONTHS

FROM JANUARY 2022 THRU JUNE 2022 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	847,874.00	847,874.00	0.00	0.00	847,874.00	847,874.00
02	ALEXANDER	148,282.00	148,282.00	0.00	0.00	148,282.00	148,282.00
03	ALLEGHANY	62,203.00	62,203.00	0.00	0.00	62,203.00	62,203.00
04	ANSON	204,620.00	204,620.00	28,000.00	28,000.00	232,620.00	232,620.00
05	ASHE	141,977.00	141,977.00	0.00	0.00	141,977.00	141,977.00
06	AVERY	78,080.00	78,080.00	3,500.00	3,500.00	81,580.00	81,580.00
07	BEAUFORT	318,533.00	318,533.00	0.00	0.00	318,533.00	318,533.00
08	BERTIE	173,763.00	173,763.00	5,800.00	5,800.00	179,563.00	179,563.00
09	BLADEN	265,472.00	265,472.00	0.00	0.00	265,472.00	265,472.00
10	BRUNSWICK	524,674.00	524,674.00	0.00	0.00	524,674.00	524,674.00
11	BUNCOMBE	1,131,118.00	1,131,118.00	0.00	0.00	1,131,118.00	1,131,118.00
12	BURKE	503,911.00	503,911.00	0.00	0.00	503,911.00	503,911.00
13	CABARRUS	670,275.00	670,275.00	0.00	0.00	670,275.00	670,275.00
14	CALDWELL	401,573.00	401,573.00	0.00	0.00	401,573.00	401,573.00
15	CAMDEN	28,681.00	28,681.00	0.00	0.00	28,681.00	28,681.00
16	CARTERET	259,521.00	259,521.00	0.00	0.00	259,521.00	259,521.00
17	CASWELL	143,523.00	143,523.00	0.00	0.00	143,523.00	143,523.00
18	CATAWBA	743,244.00	743,244.00	0.00	0.00	743,244.00	743,244.00
19	CHATHAM	203,503.00	203,503.00	0.00	0.00	203,503.00	203,503.00
20	CHEROKEE	171,126.00	171,126.00	0.00	0.00	171,126.00	171,126.00
21	CHOWAN	100,587.00	100,587.00	0.00	0.00	100,587.00	100,587.00
22	CLAY	57,563.00	57,563.00	0.00	0.00	57,563.00	57,563.00
23	CLEVELAND	717,108.00	717,108.00	0.00	0.00	717,108.00	717,108.00
24	COLUMBUS	426,489.00	426,489.00	0.00	0.00	426,489.00	426,489.00
25	CRAVEN	476,930.00	476,930.00	0.00	0.00	476,930.00	476,930.00
26	CUMBERLAND	2,257,515.00	2,257,515.00	0.00	0.00	2,257,515.00	2,257,515.00
27	CURRITUCK	74,961.00	74,961.00	0.00	0.00	74,961.00	74,961.00
28	DARE	108,071.00	108,071.00	0.00	0.00	108,071.00	108,071.00
29	DAVIDSON	893,919.00	893,919.00	0.00	0.00	893,919.00	893,919.00
30	DAVIE	161,236.00	161,236.00	0.00	0.00	161,236.00	161,236.00
31	DUPLIN	330,530.00	330,530.00	0.00	0.00	330,530.00	330,530.00
32	DURHAM	1,449,964.00	1,449,964.00	0.00	0.00	1,449,964.00	1,449,964.00
33	EDGECOMBE	474,641.00	474,641.00	0.00	0.00	474,641.00	474,641.00
34	FORSYTH	1,951,750.00	1,951,750.00	0.00	0.00	1,951,750.00	1,951,750.00
35	FRANKLIN	297,232.00	297,232.00	0.00	0.00	297,232.00	297,232.00
36	GASTON	1,104,313.00	1,104,313.00	0.00	0.00	1,104,313.00	1,104,313.00
37	GATES	60,257.00	60,257.00	0.00	0.00	60,257.00	60,257.00
38	GRAHAM	49,311.00	49,311.00	0.00	0.00	49,311.00	49,311.00
39	GRANVILLE	282,250.00	282,250.00	0.00	0.00	282,250.00	282,250.00
40	GREENE	139,408.00	139,408.00	0.00	0.00	139,408.00	139,408.00
41	GUILFORD	3,013,243.00	3,013,243.00	-42,200.00	-42,200.00	2,971,043.00	2,971,043.00
42	HALIFAX	492,317.00	492,317.00	0.00	0.00	492,317.00	492,317.00
43	HARNETT	682,357.00	682,357.00	0.00	0.00	682,357.00	682,357.00
44	HAYWOOD	268,584.00	268,584.00	0.00	0.00	268,584.00	268,584.00
45	HENDERSON	398,263.00	398,263.00	0.00	0.00	398,263.00	398,263.00
46	HERTFORD	203,325.00	203,325.00	0.00	0.00	203,325.00	203,325.00
47	HOKE	329,093.00	329,093.00	0.00	0.00	329,093.00	329,093.00

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 3

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
		48	HYDE	34,065.00	34,065.00	3,000.00	3,000.00
49	IREDELL	484,259.00	484,259.00	0.00	0.00	484,259.00	484,259.00
50	JACKSON	213,676.00	213,676.00	0.00	0.00	213,676.00	213,676.00
51	JOHNSTON	896,924.00	896,924.00	0.00	0.00	896,924.00	896,924.00
52	JONES	69,400.00	69,400.00	0.00	0.00	69,400.00	69,400.00
53	LEE	312,846.00	312,846.00	0.00	0.00	312,846.00	312,846.00
54	LENOIR	481,936.00	481,936.00	0.00	0.00	481,936.00	481,936.00
55	LINCOLN	309,704.00	309,704.00	0.00	0.00	309,704.00	309,704.00
56	MACON	168,510.00	168,510.00	0.00	0.00	168,510.00	168,510.00
57	MADISON	107,801.00	107,801.00	0.00	0.00	107,801.00	107,801.00
58	MARTIN	174,965.00	174,965.00	0.00	0.00	174,965.00	174,965.00
59	MCDOWELL	254,076.00	254,076.00	0.00	0.00	254,076.00	254,076.00
60	MECKLENBURG	4,124,845.00	4,124,845.00	0.00	0.00	4,124,845.00	4,124,845.00
61	MITCHELL	81,039.00	81,039.00	0.00	0.00	81,039.00	81,039.00
62	MONTGOMERY	144,995.00	144,995.00	0.00	0.00	144,995.00	144,995.00
63	MOORE	378,394.00	378,394.00	0.00	0.00	378,394.00	378,394.00
64	NASH	560,673.00	560,673.00	0.00	0.00	560,673.00	560,673.00
65	NEW HANOVER	993,582.00	993,582.00	0.00	0.00	993,582.00	993,582.00
66	NORTHAMPTON	171,587.00	171,587.00	0.00	0.00	171,587.00	171,587.00
67	ONSLow	744,040.00	744,040.00	0.00	0.00	744,040.00	744,040.00
68	ORANGE	520,230.00	520,230.00	0.00	0.00	520,230.00	520,230.00
69	PAMLICO	66,156.00	66,156.00	0.00	0.00	66,156.00	66,156.00
70	PASQUOTANK	234,568.00	234,568.00	0.00	0.00	234,568.00	234,568.00
71	PENDER	248,588.00	248,588.00	0.00	0.00	248,588.00	248,588.00
72	PERQUIMANS	75,899.00	75,899.00	0.00	0.00	75,899.00	75,899.00
73	PERSON	231,341.00	231,341.00	0.00	0.00	231,341.00	231,341.00
74	PITT	1,158,337.00	1,158,337.00	0.00	0.00	1,158,337.00	1,158,337.00
75	POLK	80,709.00	80,709.00	0.00	0.00	80,709.00	80,709.00
76	RANDOLPH	716,145.00	716,145.00	0.00	0.00	716,145.00	716,145.00
77	RICHMOND	448,563.00	448,563.00	0.00	0.00	448,563.00	448,563.00
78	ROBESON	1,422,562.00	1,422,562.00	0.00	0.00	1,422,562.00	1,422,562.00
79	ROCKINGHAM	582,474.00	582,474.00	0.00	0.00	582,474.00	582,474.00
80	ROWAN	708,157.00	708,157.00	0.00	0.00	708,157.00	708,157.00
81	RUTHERFORD	426,689.00	426,689.00	0.00	0.00	426,689.00	426,689.00
82	SAMPSON	396,243.00	396,243.00	0.00	0.00	396,243.00	396,243.00
83	SCOTLAND	347,952.00	347,952.00	0.00	0.00	347,952.00	347,952.00
84	STANLY	259,349.00	259,349.00	0.00	0.00	259,349.00	259,349.00
85	STOKES	203,772.00	203,772.00	0.00	0.00	203,772.00	203,772.00
86	SURRY	418,043.00	418,043.00	0.00	0.00	418,043.00	418,043.00
87	SWAIN	74,050.00	74,050.00	0.00	0.00	74,050.00	74,050.00
88	TRANSYLVANIA	145,024.00	145,024.00	0.00	0.00	145,024.00	145,024.00
89	TYRRELL	30,112.00	30,112.00	0.00	0.00	30,112.00	30,112.00
90	UNION	619,290.00	619,290.00	0.00	0.00	619,290.00	619,290.00
91	VANCE	380,141.00	380,141.00	0.00	0.00	380,141.00	380,141.00
92	WAKE	2,830,548.00	2,830,548.00	0.00	0.00	2,830,548.00	2,830,548.00
93	WARREN	155,153.00	155,153.00	0.00	0.00	155,153.00	155,153.00
94	WASHINGTON	101,426.00	101,426.00	0.00	0.00	101,426.00	101,426.00
95	WATAUGA	242,097.00	242,097.00	0.00	0.00	242,097.00	242,097.00
96	WAYNE	808,812.00	808,812.00	0.00	0.00	808,812.00	808,812.00
97	WILKES	384,955.00	384,955.00	0.00	0.00	384,955.00	384,955.00
98	WILSON	600,883.00	600,883.00	0.00	0.00	600,883.00	600,883.00
99	YADKIN	169,141.00	169,141.00	0.00	0.00	169,141.00	169,141.00
100	YANCEY	99,715.00	99,715.00	1,900.00	1,900.00	101,615.00	101,615.00
	Total	\$ 49,717,611.00	\$ 49,717,611.00	\$ -	\$ -	\$ 49,717,611.00	\$ 49,717,611.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 3

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

CFDA Number: 93.568

CFDA Name: Low-Income Home Energy Assistance

Award Name: Low-Income Home Energy Assistance

Award Number: 21BINCLIEA & 22BINCLIEA

Award Date: FFY 2021 & 2022

Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law.

These funds cannot be spent until after December 1, 2021.

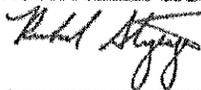
XS411 Heading: LIHEAP

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

THIS FUNDING AUTHORIZATION IS CONTINGENT UPON APPROPRIATION BY THE NC GENERAL ASSEMBLY. THESE AMOUNTS ARE CURRENTLY ESTIMATES AND ARE SUBJECT TO CHANGE UPON APPROPRIATION.

AUTHORIZED SIGNATURE



DATE:

December 20, 2021



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: V.c.

SCIF Grant Statements

Contact: Shannon Shaver, County Manager

Summary:

As you know, Stokes County is receiving funds from the State Capital and Infrastructure Fund (SCIF) Directed Grants as appropriated by the North Carolina General Assembly in the Current Operations Appropriations Act of 2021 (SL 2021-180) as modified by SL 2021-189. These grant are being administered by OSBM, and we are required to submit a conflict of interest policy as well as a sworn statement the we do not have overdue tax debts. Attached on the agenda are both documents requiring approval from the BOCC.

ATTACHMENTS:

Description	Upload Date	Type
Appendix C Tax Statement	1/20/2022	Cover Memo
Conflict of Interest Policy	1/20/2022	Cover Memo

Appendix C: State Grant Certification – No Overdue Tax Debts



01/24/2022

To: Office of State Budget and Management, Director and Chief Fiscal Officer

Certification:

We certify that the County of Stokes does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143-6.2(b2) is guilty of a criminal offense punishable as provided by N.C.G.S. 143-34(b).

Sworn Statement:

Sonya Cox and Richard Brim being duly sworn, say that we are the Board Chair and Tax Administrator, respectively, of the County of Stokes of Danbury in the State of North Carolina; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

Sonya Cox, Board Chair

Richard Brim, Tax Administrator

Sworn to and subscribed before me on the day of the date of said certification.

(Notary Signature and Seal)

My Commission Expires: _____

County of Stokes



Conflict of Interest Policy

The purpose of the following policy and procedures is to prevent the personal interest of staff members, officers, and commissioners of County of Stokes from interfering with the performance of their duties to County of Stokes, or resulting in personal financial, professional, and/or political gain on the part of such persons at the expense of County of Stokes

Definitions: Conflict of Interest (also Conflict) means a conflict, or the appearance of a conflict between the private interests and official responsibilities of a person in a position of trust. Persons in a position of trust include staff members, officers, and commissioners of County of Stokes. Governing Board (also board) means the board of commissioners. Commissioner means an individual member of the board of commissioners. Staff member means a person who receives all or part of his/her income from the payroll of County of Stokes.

Policy:

1. Full disclosure, by notice in writing, shall be made by the interested parties to the full Board of Commissioners in all conflicts of interest, including but not limited to the following:
 - a) A commissioner is related to another commissioner.
 - b) A commissioner is related to a staff member.
 - c) A commissioner is also a staff member.
 - d) A staff member in a supervisory capacity is related to another staff member whom he/she supervises.
 - e) A commissioner or staff member receives payment from COUNTY OF STOKES for any contract, subcontract, goods, or services other than as part of his/her regular job responsibilities or as reimbursement for reasonable expenses incurred as provided in the bylaws and board policy.
 - f) A commissioner or staff member is a member of the governing body of a contributor to COUNTY OF STOKES.
 - g) A commissioner or staff member may have personal, financial, professional, or political gain at the expense of COUNTY OF STOKES.
 - h) A commissioner or staff member engages in activities that may cause a loss of public credibility in COUNTY OF STOKES or create a public impression of impropriety.
2. Following full disclosure of a possible conflict of interest or any condition listed above, the board of commissioners shall determine whether a conflict of interest exists and, if so, the board shall vote to authorize or reject the transaction and/or condition. Both votes shall be by a majority vote without counting the vote of any interested commissioner, even if the disinterested commissioners are less than a quorum, provided that at least one consenting commissioner is disinterested.
3. An interested commissioner, officer, or staff member shall not participate in any discussion or debate of the board of commissioners, or of any committee thereof, in which the subject of discussion is a contract, transaction, or situation in which there may be a conflict of interest.

4. No commissioner, officer, or staff member shall participate in the selection, award, or administration of a procurement transaction in which federal or state funds are used, where to his/her knowledge, any of the following has a financial interest in that transaction: (1) the staff member, officer, or commissioner; (2) any member of his/her immediate family; (3) his/her partner; (4) an organization in which any of the above is an officer, commissioner, or employee; or (5) a person or County of Stokes with whom any of the above is negotiating or has any arrangement concerning prospective employment.
5. Existence of any of the above-listed conditions shall render a contract or a transaction voidable unless full disclosure of personal interest is made in writing to the board of commissioners and such transaction was approved by the board in full knowledge of such interest.
6. The disinterested commissioners are authorized to impose by majority vote other reasonable sanctions as necessary to recover associated costs against a commissioner, officer, or staff member for failure to disclose a conflict of interest as described in Paragraph 1 or for any appearance of a conflict.
7. Appeal from sanctions imposed pursuant to Paragraph 5 and 6 above shall be prescribed by law in those courts of the State of North Carolina with jurisdiction over both the parties and the subject matter of the appeal.
8. In the event that COUNTY OF STOKES has incurred costs or attorney fees as a result of legal action, litigation, or appeal brought by or on behalf of an interested commissioner or staff member due to a conflict of interest and consequent sanctions and in the event that COUNTY OF STOKES prevails in such legal action, litigation, or appeal, COUNTY OF STOKES shall be entitled to recover all of its costs and attorney fees from the unsuccessful party.
9. A copy of this policy shall be given to all commissioners, officers, and staff members upon commencement of such person's relationship with COUNTY OF STOKES. Each board member, officer, and staff member shall sign and date the policy at the beginning of his or her term of service or employment and each year thereafter. Failure to sign does not nullify the policy.

Signed:

(signature)

(name printed)

(date)

To ensure the policy is being regularly enforced and monitored for compliance, the County Manager shall remind board and staff members of the policy annually by email and shall require board and staff members to disclose annually any interests that may give rise to conflict.

Use the section below to disclose any interests that may give rise to conflict:



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: VI.a.

Walnut Cove Wellness Center

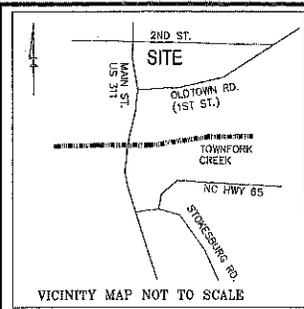
Contact: Leslie Bray Brewer

Summary:

Leslie Bray Brewer requested to come and speak about the Walnut Cove Wellness Center. Attached are some related documents and information pertaining to the center.

ATTACHMENTS:

Description	Upload Date	Type
Walnut Cove Wellness Center Info	1/20/2022	Cover Memo



SUBJECT PROPERTY REFERENCES:

1. PLAT ENTITLED "MAP OF TOWN OF WALNUT COVE" DATED AUGUST, 1892
2. UNRECORDED SURVEY BY DAVID J. O'BRIEN, P.E., ENTITLED "LOUIS DOBSON SMITH" BEING JOB NO. 11040.
3. ALL DEEDS AND MAPS SHOWN HERON.

HORIZONTAL DATUM: NAD 83 / NA 2011
 THIS PROJECT WAS LOCALIZED FROM NCDOT GPS MONUMENT R5758-2 WITH AN AVERAGE COMBINED GRID FACTOR OF 1.0000110800 (GROUND TO GRID) WITH COORDINATES AS FOLLOWS: N: 626,076.9363' E: 1,663,824.5871'

*ALL LINEAR DISTANCES ARE LOCALIZED HORIZONTAL DISTANCES.

- NOTES:**
1. RAW ERROR OF CLOSURE 1:10,000, MIS-CLOSURE WAS DISTRIBUTED BY COMPASS RULE.
 2. AREA DETERMINED BY COORDINATE COMPUTATIONS.
 3. DASHED LINES REPRESENT INFORMATION TAKEN FROM DEED OR PLAT.
 4. PROPERTY ZONED: R-1, R-6 (AS NOTED)
 5. DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES UNLESS NOTED OTHERWISE.
 6. THIS PROPERTY IS IN ZONE X AREA DETERMINED TO BE OUTSIDE 100 - YEAR FLOODPLAIN, ACCORDING TO F.I.R.M. PANEL NO. 6962J, MAP NUMBER 37060200J, EFFECTIVE DATE MAY 16, 2007.
 7. THIS SURVEY IS SUBJECT TO ANY AND ALL FACTS THAT MY BE DISCLOSED BY A FULL TITLE SEARCH, WHICH HAS NOT BEEN FURNISHED TO SURVEYOR AS OF THIS DATE.
 8. THIS PROPERTY IS IN THE TOWN OF WALNUT COVE JURISDICTION

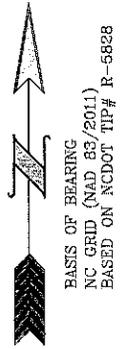
CERTIFICATE OF ACCURACY OF MAPPING
 STOKES COUNTY, NORTH CAROLINA

I, DAVID K. ALLEY, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DEED BOOK 686, PAGE 617 AND DEED BOOK 683, PAGE 70). THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS DASHED LINES PLOTTED FROM INFORMATION FOUND IN DEEDS AS REFERENCED HEREBIN; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:18,000+1 AND THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH THE STANDARDS AND PRACTICE FOR LAND SURVEYING AS CITED BY THE NC ADMINISTRATIVE CODE, TITLE 84, CHAPTER 62.

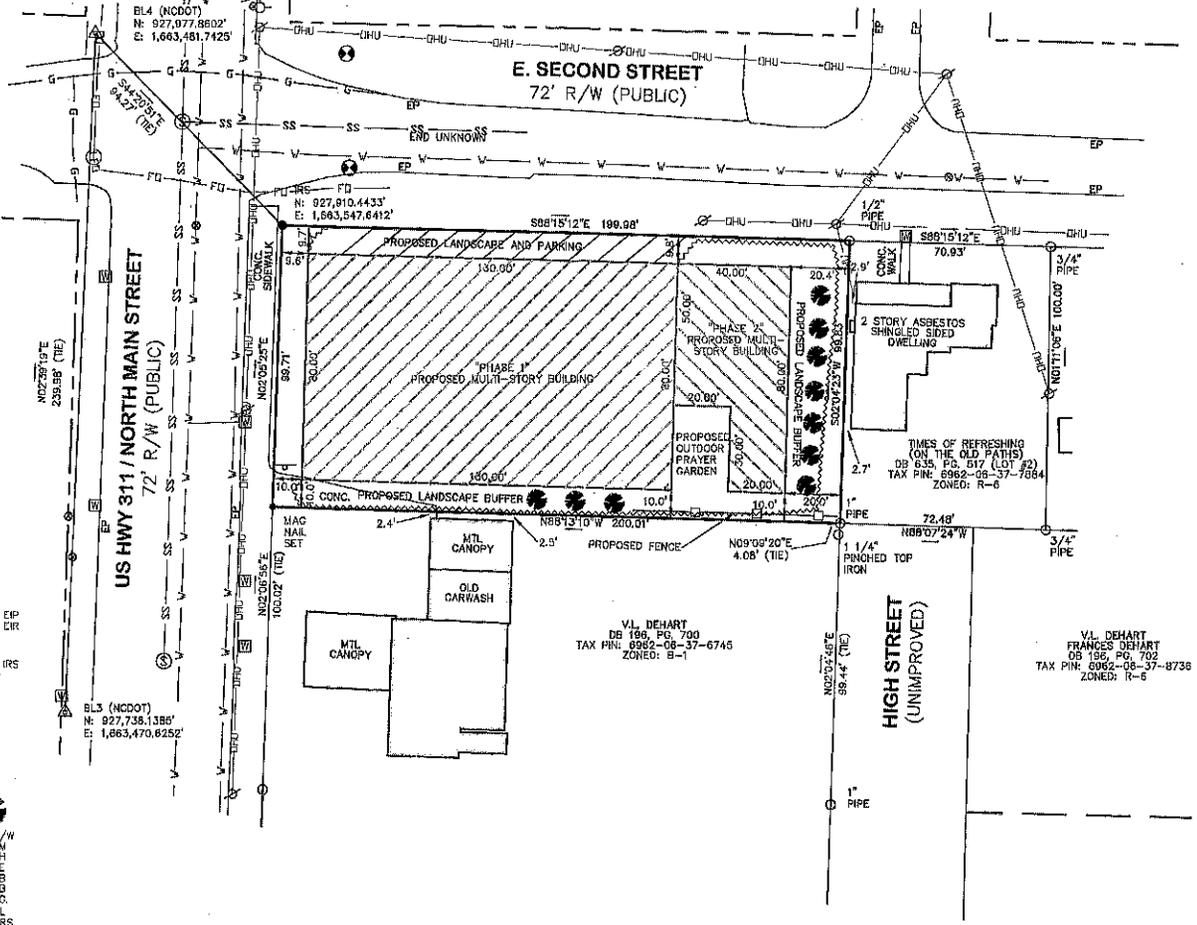
WITNESS MY HAND AND OFFICIAL SEAL, THIS 11TH DAY OF FEBRUARY 2011.

L-4488
 LICENSED L.S.

PRELIMINARY PLAT
 NOT FOR RECORDATION,
 CONVEYANCES, OR SALES



BASIS OF BEARING
 NC GRID (NAD 83 (2011))
 BASED ON NCDOT TIP# R-5828



SITE DATA:

OWNER:
 TIMES OF REFRESHING
 (ON THE OLD PATHS)
 103 MEADOW ROAD
 DANBURY, NC 27016

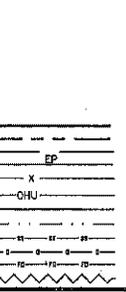
PROPERTY LOCATED AT:
 138 N MAIN STREET
 WALNUT COVE, NC 27052

TAX PIN: 6962-06-37-6845
 DEED BOOK 683, PAGE 76

0.458 ACRES +/- (TOTAL)

PROPERTY ZONING: D-1

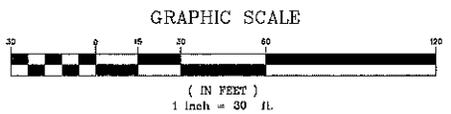
- LEGEND**
- EXISTING IRON PIN
 - EXISTING REDBAR
 - NO POINT SET (CL ROAD)
 - NO POINT SET
 - IRON REBAR SET
 - UTILITY POLE
 - MONITORING WELL
 - SANITARY SEWER MANHOLE
 - WATER METER
 - WATER VALVE
 - FIRE HYDRANT
 - TELEPHONE MANHOLE
 - GAS VALVE
 - SIGN
 - PROPOSED TREE
 - RIGHT-OF-WAY
 - CONCRETE MONUMENT
 - CHORD
 - SIGHT EASEMENT
 - DEED BOOK
 - PLAT BOOK
 - PAGE
 - CENTERLINE
 - RAILROAD SPIKE
 - COMBINED GRID FACTOR
 - BOUNDARY LINE
 - RIGHT-OF-WAY LINE
 - UNSURVEYED PROPERTY LINE
 - EDGE OF PAVEMENT
 - FENCE LINE
 - OVERHEAD UTILITY
 - CREEK
 - EASEMENT
 - SANITARY SEWER LINE
 - GAS LINE
 - FIBER OPTIC LINE
 - PROPOSED LANDSCAPE BUFFER



V.L. DEHART
 DB 196, PG 700
 TAX PIN: 6962-06-37-6745
 ZONED: R-1

V.L. DEHART
 FRANCES DEHART
 DB 196, PG 703
 TAX PIN: 6962-06-37-8738
 ZONED: R-6

Revisions
 02/04/19 - ADDED PHASE 2



SITE PLAN FOR:
TIMES OF REFRESHING
(ON THE OLD PATHS)

OWNER:
 TIMES OF REFRESHING
 (ON THE OLD PATHS)
 103 MEADOW ROAD
 DANBURY, NC 27016

TAX PIN: 6962-06-37-6845
 DEED BOOK 683, PAGE 76

0.458 ACRES +/- (TOTAL)

Allied Associates, P.A.
 4720 KESTER MILL ROAD Phone (336) 785-2377
 WINSTON-SALEM, N.C. 27108 FAX 785-0965
 Website: www.alliedapps.com NC LICENSE # 0-2100

SCALE	TOWNSHIP	COUNTY	STATE	DATE
1" = 30'	SAURATOWN	STOKES	NORTH CAROLINA	11/07/18
SURVEYED:	MAPPED:	JOB NO.	MAP NO.	TOR
BE AL	DA	PA190312	SITE PLAN.dwg	TOR

PROPOSED USE FOR THE OLD DODSON HOTEL PROPERTY

We are Times of Refreshing (on the Old Paths), a 501(c)3 nonprofit organization located at the former Lois Dodson Smith House—now called The Well—at 201 E. 2nd St., Walnut Cove. Since 2013, we had desired to purchase the old Dodson Hotel lot which adjoined ours and had once been owned by the family who gave us The Well. After eight rounds of upset bid processes from July-Dec. 2016, we were awarded the property by an unanimous vote of the WC Town Board for our bid of \$50,000. We closed on the purchase on March 9, 2017, and now own the property free and clear—no debt. Over half of the \$50,000 came in the form of freewill donations (no fundraisers were held) from local people who desire to see a facility such as we plan to build on the property—a health and wellness center to bless the town of Walnut Cove and surrounding areas.

TOR's goal is to construct a beautiful multipurpose building with an entrance from Main St. and another entrance from 2nd St. The main space of the facility will be a large, gym-like room with retractable basketball goals at each end to provide the youth of this town with recreational opportunities. The court will be the size of a standard high school court—84' x 50' with additional space around it. Around the top part of the large room will be an elevated walking track, such as at the YMCA. Across the eastern end of the room will be a raised stage area for concerts, worship services, programs, etc.

Behind this large multipurpose gathering space will be a two-story building with space for workout and exercise rooms, as well as meeting spaces and classrooms for education, dance and music instruction, health and wellness classes, counseling and other worthwhile purposes. There will also be a kitchen since one of our goals is to run a monthly soup kitchen for the less fortunate and to host events (including dinners) to bless the town's citizens. The dining area would simply be the aforementioned large room which would indeed be a gathering place more often than a basketball court.

If possible, we want to have a basement area to be used as a game room where youth (and adults!) could engage in wholesome recreation such as playing pool, ping-pong, foosball, air hockey, etc. An elderly man in our town who has suffered a stroke asked if we could include a lap pool in our plans. Certainly a full-size swimming pool is out of the question, due to lack of space, but perhaps a lap pool is feasible.

At the back southeastern corner of the building, there will be a detached annex which will serve as a 24/7 prayer chapel. The only door to it will be from the outside so that no one would have access to the main structure after-hours. The prayer chapel would be one small room with comfortable chairs, kneeling benches, perhaps a small fountain, peaceful decor and soft worship music playing continually. It would open up into a small outdoor prayer garden at the small grove of three trees on the southern boundary. This public outdoor space would include steppingstones, an outdoor fountain, stone benches, a string of solar lights in the trees and an appropriate privacy fence on the southern border. We have already begun this public prayer garden.

If the Town of Walnut Cove approved, we would love to have another detached annex at a yet undetermined spot to serve as a 24/7 Visitors Center. It would be just a small room with peaceful music playing continually (pleasant elevator-type music perhaps) and racks with information about businesses and tourism in Walnut Cove and Stokes County. I could imagine a small TV screen on which people could watch a promotional video for Walnut Cove and Stokes County by pushing a button at will.

We would provide spaces for parking on the northern side of the facility. At this time, we have permission from V.L. DeHart to use his land (the old carwash across 2nd St.) as a parking lot for our nonprofit. We spoke with him about buying that lot to expand the space there for parking, but he says others are interested in the property as well. There is also parking on Main St. and on down 2nd St. We are pondering other options for parking as well; V.L. has offered some interesting suggestions for that.

Once this facility is done, we would be able to transfer our daily nonprofit office there, which would leave our current headquarters—The Well—free for another vision we have: a Walnut Cove Historical Museum. What better place than one of the oldest houses in our town—the historic Amos Miller House/Lois Dodson Smith House!

The entire complex would be designed to bless the town of Walnut Cove with a health and wellness community center. It would double as a gathering place for townspeople. One of our main goals is to provide a place for local youth. For too long, there has been nowhere for them to gather. That's why they hang out in local parking lots or leave town to find worthwhile (and sadly, often NOT worthwhile) things to do.

Imagine a lovely center where young people could come after school for tutoring, recreation, music/dance lessons, and more—all for free! Summertime would provide even more opportunities for youth to participate in wholesome, well-supervised activities. TOR's two youth group leaders were/have been the site supervisors for Insight Human Service's Jr. Blast after-school program at London Elementary School for several years. They are well-trained to initiate such a program at our new site. The directors at Insight have already assured us there is grant money available for such projects. We have also located USDA grants for community centers.

But we wouldn't want to leave out the elderly. The elevated walking track, a lap pool (possibly), exercise/dance sessions and health/wellness classes would probably appeal to them. In addition to all of this, we envision green spaces surrounding this building, gardens blooming with flowers, a community garden to help feed the hungry.

In summary, this proposed health and wellness/recreational community center would bless all citizens of the town. We have even spoken with a medical doctor who is interested in coming to Walnut Cove monthly to run a free health clinic; our space would be perfect for that as well. We have retired music teachers and school teachers who are interested in teaching and tutoring less fortunate children at no cost.

We have met with a couple of architects and are preparing for preliminary drawings of this facility. Since no one takes a salary from our nonprofit, we have been saving our donations to pay for architectural services. The actual building will require a grant or a huge donation from someone. We want to operate it on a donation-only basis.

Our facility would be constructed with an eye for aesthetics—a lovely site with beautifully-landscaped outdoor areas. Our overarching goal for this project is to glorify God, which would be done through having such a place dedicated to health and wellness on every level—spiritual, emotional, physical—a place of love, acceptance and peace. We anticipate people driving up the hill into town and saying, "What is that lovely building on the hill? Let's stop in and see."

If we build it, they will come. And Walnut Cove, which already is progressing and thriving as never before, will be an even better place, as we all work in harmony to make this the best town on the planet!

TIMELINE for COMMUNITY CENTER PROJECT

- Spring 2011: Lois Dodson Smith offers me her historic house at 201 E. 2nd St., Walnut Cove—not for private use, but to be used by a nonprofit to bless Walnut Cove.
- 6/22/11: We incorporate with the State of NC as “Times of Refreshing (on the Old Paths)” per Lois’ request that a nonprofit be the recipient of her house.
- 8/9/11: Lois dies before her will is changed. House by default goes to First Baptist.
- 10/18/12: We incorporate with the Federal Government as a 501(c)3.
- 2/3/13: Lois Dodson Smith’s house is given to us by First Baptist Church after the pastor told the church Lois wanted us to have it. Legal documents signed soon after.
- 6/9/13: Historic Dodson Hotel torn down on property adjoining Lois’ house lot.
- 8/11/13: Inspections complete. Nonprofit moves into Lois’ house, a.k.a. “The Well.”
- July 2016: El Cabo bids \$30,000 on old Dodson Hotel lot. Our upset bid is higher.
- 1/10/17: After 8 upset bid cycles (with another businessman), we won at \$50,000.
- 1/19/17: At a special meeting, WC town board votes unanimously to accept our bid.
- 3/9/17: We close on land purchase, having to borrow only \$6800 from private citizen.
- 5/26/17: We pay off private loan and own the old Dodson Hotel lot free and clear.
- 8/7/17: I meet with the WC P&Z Board to discuss our proposed project.
- 9/11/17: P&Z Board votes unanimously to recommend a change in zoning code.
- 9/12/17: At the WC meeting, we request a text amendment to the zoning code to allow a conditional use for a health & wellness center/community center/gym in the downtown B1 zone so we could build a health & wellness community center. P&Z chairman speaks on our behalf. Public hearing is held—none opposed.
- 11/14/17: WC town board votes unanimously to approve text amendment.
- March 2018: Engineering survey is completed by Allied Associates, P.A.
- 2/4/19: Site plan completed by Allied Associates, P.A. and presented to P&Z Board.
- 9/14/21: I meet with WC Zoning Administrator Cory Willoughby who says a community center is now a permitted use in B-1 zone. Architectural plans next.



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: VI.b.

Register of Deeds Quarterly Report

Contact: Brandon Hooker, Register of Deeds

Summary:

Register of Deeds Brandon Hooker will present his quarterly report. It is attached for viewing.

ATTACHMENTS:

Description	Upload Date	Type
ROD Quarterly Report	1/19/2022	Cover Memo

Brandon Hooker
Register of Deeds



January 24, 2022

To the Honorable
Board of County Commissioners
Stokes County, North Carolina

Dear Board Members,

I, Brandon Hooker, in my capacity as Register of Deeds of the County of Stokes, submit to you the monies taken in by this office for the **second quarter** of the **2021-2022** fiscal year as follows:

Total Recording Fees:	\$70,800.75
Total Excise Tax:	<u>\$170,007.50</u>
Total Revenue:	\$240,808.25

For the reporting period of **October 1, 2021 – December 31, 2021**, this office recorded **564 deeds**; **510 deeds of trust**; **1,000 miscellaneous documents**; **72 plats**; **0 birth certificates**; **94 death certificates**; issued **64 marriage licenses**; administered the oath of office to **36 Notaries**; notarized **10 signatures**; issued **706 certified copies**; and **43 un-certified copies**.

The **number of transactions** for the **second quarter** of the **2021-2022** fiscal year was a **6.48% increase** from the **2020-2021** fiscal year.

The **revenue** collected in the **second quarter** of the **2021-2022** fiscal year was a **41.58% increase** from the **2020-2021** fiscal year.

The table below represents the monies collected by the state from this office.

Conveyance Tax	\$85,003.75
Domestic Violence Center	\$1,920.00
Children's Trust Fund	\$320.00
State Treasurer	\$9,002.40
Total	\$96,246.15

Brandon Hooker
Register of Deeds



Gross Revenue	\$240,808.25
Less monies collected by the state	\$96,246.15
Net Revenue	\$144,562.10

Witness my hand and seal this January 24, 2022.

A handwritten signature in cursive script, appearing to read "Brandon Hooker", written over a horizontal line.

Register of Deeds



RECEIPTING ALLOCATION REPORT
10/01/2021 - 12/31/2021

Total fees* for the date range		240,808.25
Pension Fund (1.5% of applicable fees)		1,062.01
State Treasurer Allocation(total)		9,002.40
Floodplain Mapping Fund (55%)	4,951.32	
Dept. of Cultural Resources (25%)	2,250.60	
General Fund (20%)	1,800.48	
Marriage License Allocations:		2,240.00
Children's Trust Fund (\$5)	320.00	
Domestic Violence Center Fund (\$30)	1,920.00	
Excise Tax Collections:		170,007.50
EBRS Collections:		0.00
Preservation and Automation Fund:		6,112.79
Undesignated County Receipts:		52,383.55

* This is the total fees for the date range. It may not be equal to total receipts if there was a refund issued by the Finance Department for that date range.

ITEM CODE REPORT 10/01/2021 - 12/31/2021

CODE	DESCRIPTION	CATEGORY	NO. OF INSTRUMENTS AND/OR TRANSACTIONS	QTY	AMOUNT
205	Cancellation	D T	597	597	0.00
301	Plat - 1st Page	PLATS	72	72	1,512.00
401	Marriage License	MARR	64	64	3,840.00
403	Marriage License Certified Copy	CERT M	100	110	1,100.00
501	Oath	NOTARY	36	36	360.00
502	Document Notary	NOTARY	8	10	50.00
601	Certified Copy of Birth Record	BIRTH	24	31	310.00
607	Certified Copy of a Death Record	DEATH	124	552	3,980.00
609	Recorded Death Certificate	DEATH	94	94	0.00
701	UCC - 1 to 2 Pages	UCC	18	18	684.00
702	UCC - 3 to 10 Pages	UCC	7	7	315.00
803	Payment on Copy Account	MISCOP	2	2	1,050.00
804	Copies	MISCOP	9	43	10.75
805	Postage	MISCOP	25	28	28.00
901	Certified Copy - 1st Page	CERCOP	7	7	35.00
902	Certified Copy - 2+ pages	CERCOP	6	50	100.00
1001	Excise Tax	EXCISE	366	366	170,007.50
2101	Miscellaneous - first 15 pages	MISC	309	309	8,034.00
2102	Miscellaneous - addl pages	MISC	3	32	128.00
2105	Foreclosures - first 15 pages	MISC	5	5	130.00
2201	Deed of Trust - first 35 pages	D T	510	510	32,640.00
3201	Deeds - first 15 pages	DEEDS	564	564	14,664.00
3202	Deeds - addl pages	DEEDS	3	25	100.00
3203	Additional Names >20 (Eff. 10/1/2015)	DEEDS	2	33	66.00
3301	Right of Way - first 15 pages	R W	64	64	1,664.00
Totals			3,019	3,629	240,808.25



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: VII.a.

Courthouse Needs and Expansion

Contact: County Manager Shannon Shaver/Perry Peterson

Summary:

Information and preliminary design documents are attached addressing the needs and expansion of the courthouse. Additional information will be presented at the meeting.

ATTACHMENTS:

Description	Upload Date	Type
Courthouse Information	1/20/2022	Cover Memo

COUNTY OF STOKES

Shannon B. Shaver

County Manager
sshaver@co.stokes.nc.us



Amber N. Brown

Clerk to the Board
Assistant County Manager
anbrown@co.stokes.nc.us

Phone (336) 593-2448

ADMINISTRATION

Fax (336) 593-2346

Post Office Box 10 • 1014 Main Street • Administration Building • Danbury, NC 27016

TO: Stokes County Board of Commissioners

FROM: Shannon Shaver, County Manager

RE: Stokes County Court House

DATE: January 20, 2022

Over the past few months I along with Public Works Director Stewart Easter, Special Projects Manager Glenda Pruitt, and Perry Peterson, Peterson Gordon Architects have been meeting with Judge Puckett, and Judge Southern to discuss the needs of the Court House.

The timeline and reason for those meetings are as follows:

October 13, 2021 – Judge Puckett and Judge Southern requested a meeting with myself and Chairman Nickelston to discuss Court House space needs.

October 21, 2021- Met with Judge Puckett at the Stokes County Court House to tour and assess the building and space constraints with Glenda Pruitt, and Stewart Easter.

October 25, 2021- Discussed in closed session with the BOCC these needs and received consensus from the Board to allow Perry Peterson to address those needs and come up with a plan.

November 4, 2021- Perry Peterson and county staff visited the Stokes County Court House with Judge Puckett.

November 16, 2021 –Perry Peterson and county staff visited Surry County Court House with Judge Puckett for a comparison to the Stokes County Court House.

November 30, 2021- Perry Peterson visited the Court House for some additional information.

December 28, 2021 -Perry Peterson met with county staff to go over preliminary design.

January 5, 2022 –Perry Peterson and staff met with Judge Puckett and Judge Southern to present his preliminary plan and receive feedback.

During these meetings it was determined that the Court House is out of space and in need of expansion and remodeling to fit the current needs and allow room for growth. Mr. Peterson is prepared to present the design that we believe to be the best option with the least cost, disruption, and relocation of some departments to allow the County to provide the adequate space for the Court House as requested. As you all are aware we are receiving \$2 million dollars as a state directive grant for Court House renovations and I have verified with Representative Kyle Hall that those funds could be used towards this project. Judge Puckett and Judge Southern will be in attendance at the meeting as well to offer input or answer any questions.



Shannon Shaver
County Manager, Stokes County

LEGEND

- COURT
- CLERK OF COURT
- DISTRICT ATTORNEY
- SHERIFF'S
- PROBATION
- JUVENILE
- 911/EOC



UPPER LEVEL PLAN

28,125 SQUARE FEET- EXISTING
 9,000 SQUARE FEET- ADDITION

****PROBABLE PROJECT COST- \$6,000,000 - \$7,500,000****

**PETERSON
 / GORDON
 ARCHITECTS**

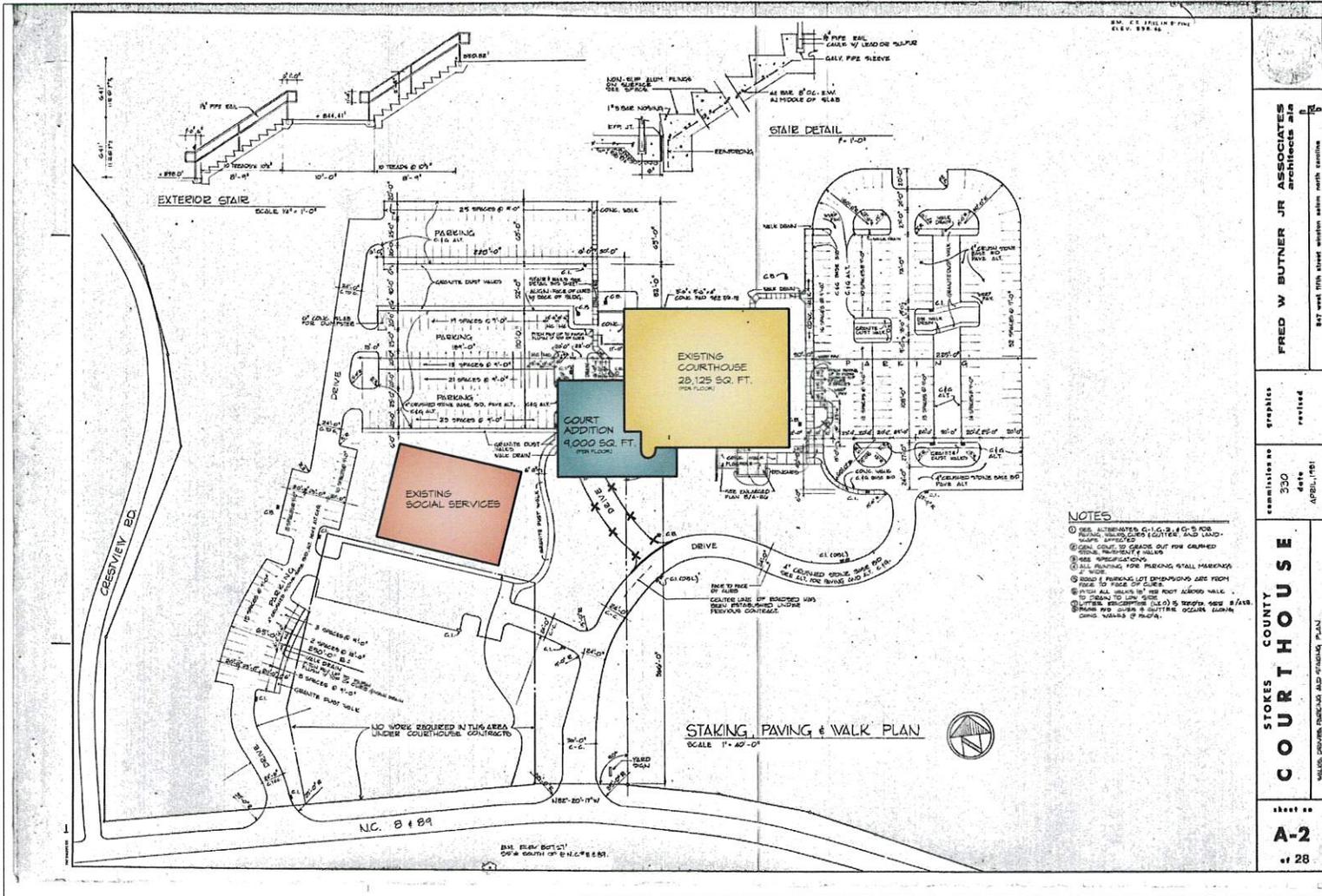
LEGEND

- COURT
- CLERK OF COURT
- DISTRICT ATTORNEY
- SHERIFFS
- PROBATION
- JUVENILE
- 911/EOC



1ST FLOOR LEVEL PLAN
 28,125 SQUARE FEET - EXISTING
 9,000 SQUARE FEET - ADDITION

PETERSON / GORDON
 ARCHITECTS



STOKES COUNTY COURTHOUSE

FRED W BUTNER JR ASSOCIATES architects

DATE: APRIL, 1981

SCALE: 1" = 40'-0"

A-2

OF 28

- NOTES**
1. SEE ALTERNATES C-1, C-2, & C-3 FOR SCALE, APPROVED EROSION, AND LAND-USE PLAN.
 2. SEE REVISIONS FOR THE COURTHOUSE.
 3. SEE REVISIONS FOR THE SOCIAL SERVICES.
 4. SEE REVISIONS FOR THE EXTERIOR STAIR.
 5. SEE REVISIONS FOR THE PARKING.
 6. SEE REVISIONS FOR THE DRIVE.
 7. SEE REVISIONS FOR THE WALKWAYS.
 8. SEE REVISIONS FOR THE STAIRS.
 9. SEE REVISIONS FOR THE ROOF.
 10. SEE REVISIONS FOR THE FLOOR.
 11. SEE REVISIONS FOR THE WALLS.
 12. SEE REVISIONS FOR THE CEILING.
 13. SEE REVISIONS FOR THE MECHANICAL.
 14. SEE REVISIONS FOR THE ELECTRICAL.
 15. SEE REVISIONS FOR THE PLUMBING.
 16. SEE REVISIONS FOR THE PAINT.
 17. SEE REVISIONS FOR THE FINISHES.
 18. SEE REVISIONS FOR THE FURNITURE.
 19. SEE REVISIONS FOR THE FIXTURES.
 20. SEE REVISIONS FOR THE EQUIPMENT.
 21. SEE REVISIONS FOR THE MATERIALS.
 22. SEE REVISIONS FOR THE METHODS.
 23. SEE REVISIONS FOR THE SCHEDULE.
 24. SEE REVISIONS FOR THE BUDGET.
 25. SEE REVISIONS FOR THE RISK.
 26. SEE REVISIONS FOR THE QUALITY.
 27. SEE REVISIONS FOR THE SAFETY.
 28. SEE REVISIONS FOR THE SECURITY.
 29. SEE REVISIONS FOR THE COMPLIANCE.
 30. SEE REVISIONS FOR THE DOCUMENTATION.

PETERSON / GORDON ARCHITECTS



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: VII.b.

Tax Office Agenda

Contact: Richard Brim, Tax Administrator

Summary:

Discussion:

1. Monthly Reports for the month of December 2021.
 - a. Tax Collections Status Report FY 2021-2022.
 - b. Personal Property and Business Personal Property Discovery Report and Delinquent Taxes/Garnishments.
 - c. EMS Billings and Collections.
 - d. Interstate Collections, (DataMax) Status Report.
 - e. Real and Personal Releases less than \$100.00 per N.C.G.S. 105-381(b).
 - f. Real and Personal Refunds less than \$100.00 per N.C.G.S. 105-381(b).
2. Real and Personal Releases more than \$100.00.
3. Real and Personal Refunds more than \$100.00.
4. Requested 2022 Board of Equalization and Review Dates.

Items for Approval on February 14, 2022.

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00.
3. Requested 2021 Board of Equalization and Review Dates.

ATTACHMENTS:

Description	Upload Date	Type
Tax Office Agenda	1/19/2022	Cover Memo

TAX COLLECTION STATUS REPORT
TOTAL AMOUNT COLLECTED BY MONTH FY 2021-2022

CURRENT	COUNTY	SCHOOL	USE VALUE	INTEREST		KING	RURAL HALL	WALNUT COVE	SERVICE	CITY OF	TOWN OF		EDU DEBT
2021 TAX	REG & MV	OPERATING EXP	TAX BILLS	PEN & FEES	DOGS	(FIRE)	(FIRE)	(FIRE)	(FIRE)	KING	WALNUT COVE	DANBURY	BLDG FUND
JULY	124,091.46	127,653.27	3,016.18	1,081.11	144.28	4,981.77	457.03	2,405.36	18,286.52	33,199.64	5,333.23	370.24	16,556.68
AUGUST	6,674,354.88	6,675,534.91	772.14	258.97	10,470.71	258,899.36	45,460.03	162,496.77	867,576.99	1,938,482.69	290,469.80	16,834.13	861,406.39
SEPTEMBER	453,787.64	454,691.53	984.15	495.63	1,809.47	17,555.22	4,083.60	9,581.68	63,372.94	95,632.24	32,365.56	2,852.83	58,693.55
OCTOBER	194,333.11	196,978.67	2,176.07	634.25	689.98	4,836.30	1,633.15	4,537.63	31,420.18	43,883.93	4,086.74	1,254.66	25,488.31
NOVEMBER	331,536.25	334,755.63	3,060.97	962.15	990.89	9,715.27	2,379.76	20,921.56	40,230.71	65,916.58	9,522.79	872.47	43,241.58
DECEMBER	1,185,324.93	1,193,196.97	3,949.05	2,447.77	2,153.64	36,005.82	6,487.43	27,386.07	174,639.34	277,233.79	75,858.48	7,611.49	154,083.04
JANUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 8,963,428.27	\$ 8,982,810.98	CONT'D	CONT'D	\$ 16,258.97	\$ 331,993.74	\$ 60,501.00	\$ 227,329.07	\$ 1,195,526.68	\$ 2,454,348.87	\$ 417,636.60	\$ 29,795.82	CONT'D
BUDGET AMT	\$ 12,344,430.96	\$ 12,344,430.96	CONT'D	CONT'D	\$ 25,000.00	\$ 376,910.37	\$ 73,189.80	\$ 264,091.51	\$ 1,878,077.56				CONT'D
BALANCE	\$ 3,381,002.69	\$ 3,361,619.98			\$ 8,741.03	\$ 44,916.63	\$ 12,688.80	\$ 36,762.44	\$ 682,550.88				
PERCENTAGE	72.61%	72.77%			65.04%	88.08%	82.66%	86.08%	63.66%				
PRIOR	COUNTY	SCHOOL	USE VALUE	INTEREST		KING	RURAL HALL	WALNUT COVE	SERVICE	CITY OF	TOWN OF	TOWN OF	EDU DEBT
	REG & MV	OPERATING EXP	TAX BILLS	PEN & FEES	DOGS	(FIRE)	(FIRE)	(FIRE)	(FIRE)	KING	WALNUT COVE	DANBURY	BLDG FUND
JULY	36,617.59	24,659.23	-	15,727.61	18.00	1,115.14	117.95	921.61	5,048.88	1,568.81	1,284.42	65.01	4,391.54
AUGUST	32,791.51	21,068.65	-	9,889.82	58.55	472.78	395.07	889.53	3,815.14	7,070.70	669.66	28.73	3,874.90
SEPTEMBER	30,160.90	18,574.88	-	15,217.44	12.00	1,016.48	108.41	448.37	3,673.72	4,471.00	853.06	60.88	3,807.23
OCTOBER	20,079.35	12,902.91	-	11,065.56	36.00	289.11	286.09	439.46	2,833.03	2,561.83	432.91	15.57	2,537.84
NOVEMBER	29,045.22	22,031.34	-	15,165.29	1.89	146.64	222.66	621.22	5,211.69	1,356.19	550.95	138.46	3,964.08
DECEMBER	19,306.23	11,815.38	-	7,628.54	29.91	329.89	51.00	623.81	2,305.99	2,327.96	4,545.19	-	2,028.91
JANUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 168,000.80	\$ 111,052.39	\$ 13,958.56	\$ 80,574.14	\$ 156.35	\$ 3,370.04	\$ 1,181.18	\$ 3,944.00	\$ 22,888.45	\$ 19,356.49	\$ 8,336.19	\$ 308.65	\$ 1,180,074.05
BUDGET AMT	\$ 400,000.00	\$ 200,000.00	\$ 30,000.00	\$ 200,000.00	\$ 800.00	\$ 5,000.00	\$ 2,750.00	\$ 8,000.00	\$ 40,663.00				\$ 1,592,829.80
BALANCE	\$ 231,999.20	\$ 88,947.61	\$ 16,041.44	\$ 119,425.86	\$ 643.65	\$ 1,629.96	\$ 1,568.82	\$ 4,056.00	\$ 17,774.55				\$ 412,755.75
PERCENTAGE	42.00%	55.53%	46.53%	40.29%	19.54%	67.40%	42.95%	49.30%	56.29%				74.09%

COUNTY OF STOKES

Richard T. Brim
Tax Administrator



Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

Date: January 19, 2022

To: Board of County Commissioners

From: Richard T. Brim, Tax Administrator

Reference: Discovery and Garnishment Report

Tax Administration Report - (Fiscal Year 2021/2022)

Discoveries	Audit Dates	# of Accounts	Total Value	Taxes Due
Business and Personal Property Discovery Report for Quarter*	10/1/21 - 12/31/21	170	725,930	\$9,800.00
Total Business and Personal Discoveries Billed for FY*	7/1/21- 6/30/22	239	1,207,561	\$14,909.83
*Report to the Board in accordance with GS 105-312(b)				
Garnishments**	Dates	Total Accounts	Original Levy Amount	Collected Amount
Total Amount Collected for Quarter	10/1/21 - 12/31/21	294	\$72,934.86	\$39,310.09
Total Amount Collected for FY	7/1/21 6/30/22	412	\$128,612.29	\$85,422.81
**Detailed report can be submitted upon request by Board				

Sincerely,


Richard T. Brim
Tax Administrator

1/19/22
Date

COUNTY OF STOKES

Richard T. Brim
TAX ADMINISTRATOR
Cheryl C. Hill
ASSISTANT TAX COLLECTOR



Shellie Booe
EMS/DEPUTY TAX COLLECTOR
Lisa Beasley
EMS/DEPUTY TAX COLLECTOR

Phone (336) 593-2425

TAX ADMINISTRATION

Fax (336) 593-4015

Post Office Box 57 • 1014 Main Street • Administration Building • Danbury, NC 27016

January 2022

To: Stokes County Board of Commissioners

From: Richard T. Brim, Tax Administrator

Re: EMS Billing & Collections

The following report to the Stokes County Board of Commissioners shows the Stokes County Emergency Medical Services collections (current and delinquent) for Fiscal Year 2021-2022. This report provides each month's activities including number of transports billed, amount charged, amount collected and amount of contractual obligations.

Current and Delinquent EMS Billings

<u>Month</u>	<u>Transports Billed</u>	<u>Charged</u>	<u>Collected</u>	<u>Medicare/Medicaid Contractual *</u>	<u>Other Contractual*</u>
July '21	454	\$296,375.40	\$172,627.89	\$85,956.97	\$4,861.19
August '21	235	\$140,478.25	\$178,872.44	\$81,976.75	\$8,348.17
September '21	274	\$177,856.00	\$133,042.63	\$53,231.35	\$522.19
October '21	803	\$522,885.90	\$96,593.23	\$47,326.56	\$471.66
November '21	870	\$505,384.70	\$242,513.95	\$125,042.34	\$1,789.34
December '21	699	\$452,440.50	\$271,414.19	\$101,694.93	-\$49,832.27
January '22					
February '22					
March '22					
April '22					
May '22					
June '22					
Totals	3335	\$2,095,420.75	\$1,095,064.33	\$495,228.90	-\$33,839.72

*contractual obligation, amount for which the patient cannot be billed.

Richard T. Brim
TAX ADMINISTRATOR

COUNTY OF STOKES

Richard T. Brim
Tax Administrator



Phone (336) 593-2811
Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

TAX ADMINISTRATION

Fax (336) 593-4019

Date: January 4, 2022

To: Board of County Commissioners

From: Richard T. Brim, Tax Administrator

Reference: DataMax Collections Report

DataMax (Interstate Collections)			
Vehicle Taxes	Oct 2021	Nov 2021	Dec 2021
Month to Date Collected	\$86.55	\$58.74	\$54.95
Property Taxes			
Property Taxes	Oct 2021	Nov 2021	Dec 2021
Month to Date Collected	\$577.75	\$683.35	\$310.58
EMS			
EMS	Oct 2021	Nov 2021	Dec 2021
Month to Date Collected	\$1,849.13	\$1,168.16	\$1,474.95
NC Debt Setoff			
Property Taxes	Oct 2021	Nov 2021	Dec 2021
Month to Date Collected	\$397.21	\$0.00	\$0.00
EMS			
EMS	Oct 2021	Nov 2021	Dec 2021
Month to Date Collected	\$465.21	\$542.40	\$0.00
Total Collected (Oct 2021 - Dec 2021)			
Vehicle Taxes	\$200.24		
Property Taxes	\$1,968.89		
EMS	\$5,499.85		
Grand Total	\$7,668.98		

Sincerely,


Richard T. Brim
Tax Administrator

1/4/22
Date

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR DECEMBER, 2021

REAL AND PERSONAL PROPERTY RELEASES LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>AMOUNT</u>
BURNS, CLARON RAY BURNS, JANET SUE	PO BOX 365, PINNACLE, NC 27043	2254-2021-2021	\$69.67
STEPHENS, MARTHA P	1065 HOFFMAN RD, GERMANTON, NC 27019	281217-2021-2021	\$6.00
VEGA, ANDRES RICO	2312 JEWEL RD, DANBURY, NC 27016	850613-2021-2021	\$10.38
WESTON, ELIZABETH EVIE	1499 SISK RD, DANBURY, NC 27016	868925-2021-2021	\$9.02

TOTAL AMOUNT \$95.07


RICHARD T. BRIM
TAX ADMINISTRATOR

1/19/22
DATE

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR DECEMBER, 2021

REAL AND PERSONAL PROPERTY REFUNDS LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>
WITCHER, KENNETH LEE	1170 TWO HILL RD GERMANTON, NC 27019	9806-2021-2021	100.3100.160	\$5.80
			208.3100.160	\$1.50
			211.3100.160	\$0.74
			112.3100.160	\$5.80

TOTAL AMOUNT \$13.84

Richard T. Brim 1/19/22
RICHARD T. BRIM DATE
TAX ADMINISTRATOR

Julia E. Edwards 1/19/22
JULIA EDWARDS DATE
FINANCE DIRECTOR

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR DECEMBER, 2021

REAL AND PERSONAL PROPERTY RELEASES MORE THAN \$100

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NO.</u>	<u>AMOUNT</u>	<u>REASON</u>
SMITH, SAM (LIVING TRUST) SMITH, MILDRED (LIVING TRUST)	956 SPAINHOUR RD, KING, NC 27021	298564-2021-2021-0070	\$466.20	PUV ROLLBACK REVERSAL
		298564-2021-2020-0070	\$516.43	PUV ROLLBACK REVERSAL
		298564-2021-2019-0070	\$558.59	PUV ROLLBACK REVERSAL
		298564-2021-2018-0070	\$600.74	PUV ROLLBACK REVERSAL

TOTAL AMOUNT \$2,141.96

Richard T. Brim 1/19/22
RICHARD T. BRIM DATE
TAX ADMINISTRATOR

SONYA COX DATE
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR DECEMBER, 2021

REAL AND PERSONAL PROPERTY REFUNDS MORE THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>	<u>REASON</u>
BOLIN, RYAN JAMES BOLIN, ASHLEY DELORES	411 STULTZ DR WALNUT COVE, NC 27052	62182570	100.3100.113	\$78.43	VEHICLE SOLD
			100.2130.069	\$101.20	
			211.3100.001	\$10.12	
			112.3100.001	\$78.43	
HOLBY, CYNTHIA HUDNALL	305 SCENIC DR KING, NC 27021	63870865	100.3100.113	\$99.38	TAG SURRENDER
			100.2130.068	\$150.66	
			211.3100.001	\$12.82	
			112.3100.001	\$99.38	
MICKEY, CHRISTOPHER LEE MICKEY, BRENDA HILL	935 TRINITY CHURCH RD TOBACCOVILLE, NC 27050	53750044	100.3100.113	\$51.47	VEHICLE SOLD
			206.3100.112	\$13.28	
			211.3100.001	\$6.64	
			112.3100.001	\$51.47	
SANDS, KATIE MCHONE SANDS, NATHAN RYAN	2643 WELDON SMITH RD LAWSONVILLE, NC 27022	62152407	100.3100.113	\$52.03	VEHICLE SOLD
			209.3100.112	\$13.43	
			211.3100.001	\$6.71	
			112.3100.001	\$52.02	
SEXTON, ANDREW KYLE	822 MONTGOMERY CT WALNUT COVE, NC 27052	54117191	100.3100.113	\$51.72	VEHICLE SOLD
			100.2130.069	\$66.73	
			211.3100.001	\$6.67	
			112.3100.001	\$51.72	

TOTAL AMOUNT \$1,054.31


RICHARD T. BRIM
TAX ADMINISTRATOR

1/19/22
DATE

SONYA COX
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

DATE



COUNTY OF STOKES
TAX ADMINISTRATION

Post Office Box 294 • 1014 Main Street • Administration Building • Danbury, NC 27016
Phone (336) 593-2811 • Fax (336) 593-4019

Date: January 4, 2022

To: Board of County Commissioners

From: Richard T. Brim, Tax Administrator

Reference: Requested 2022 Board of Equalization and Review Dates

Listed below are the proposed hearing dates for the 2022 Board of Equalization and Review:

<u>Date</u>	<u>Day</u>	<u>Time</u>
April 4, 2022	Monday	6:00 PM
April 18, 2022	Monday	2:00 PM

Please feel free to change the above dates if necessary.

Sincerely,

A handwritten signature in cursive script that reads "Richard T. Brim".

Richard T. Brim
Tax Administrator

Approval

Denial

Sonya Cox
Chairman, Board of Commissioners

Date



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: VII.c.

Broadband Committee Discussion

Contact: County Manager Shannon Shaver

Summary:

County Manager Shannon Shaver, Assistant County Manager Amber Brown, and Purchasing/Project Manager Glenda Pruitt have been working with Glenn Knox and NC DIT (Department of Information Technology) on broadband funding and related updates. Glenn Knox from NC DIT attended the last meeting to cover questions and present more information on broadband. During the meeting, Mr. Knox recommended that a Broadband Planning Committee be created to stay on top of these issues and deal directly with broadband. He advised that County Attorney Browder be one of these individuals selected to be on the committee. The Board needs to select other individuals that would be willing to serve on this committee so it can be established.



**Board of County Commissioners
January 24, 2022
2:00 PM**

Item number: VIII.a.

Finance Director Contract

Contact: Chair Sonya Cox

Summary:

Current Finance Director Julia Edwards recently announced her retirement from the Finance Director position and the County. This position was posted and advertised internally and only one application was received, and that was from current Assistant Finance Director Lisa Lankford. She has worked as the Assistant Finance Director under Director Edwards for 22 years. The Board interviewed her and is offering her a contract for the position if it is approved. If approved, the contract will take effect starting April 1, 2022 which is the day that Lisa Lankford would start in the Board-appointed position of Finance Director for Stokes County.

ATTACHMENTS:

Description	Upload Date	Type
Finance Director Contract - Lankford	1/20/2022	Cover Memo

NORTH CAROLINA
STOKES COUNTY

FINANCE DIRECTOR
EMPLOYMENT CONTRACT

THIS EMPLOYMENT CONTRACT is made and entered into this 24th day of January, 2022 effective April 1, 2022 by and between the County of Stokes, (the “County”), Employer; and Lisa Lankford (“Lankford”), Employee;

RECITALS:

1. Whereas the County is a body politic organized and existing under the laws of the State of North Carolina, and duly authorized to enter into this employment contract; and
2. Whereas North Carolina General Statute 159-24 requires each local government to have a finance officer to hold office at the pleasure of the appointing board; and
3. Whereas the Stokes County Board of Commissioners desires to appoint Lankford as Finance Director, and desires the County to enter into an employment contract with Lankford under the terms of which Lankford will serve as Finance Director for Stokes County for the period beginning with the effective date of this contract and extending through March 31, 2025; and
4. Whereas Lankford has agreed to serve as Finance Director for Stokes County in accordance with the terms and conditions hereinafter set forth;

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

5. The County hereby appoints Lankford as Finance Director, and Lankford hereby accepts said appointment, and agrees to perform the duties of Finance Director as set forth in North Carolina General Statute 159-25, and as directed by the County.
6. The term of this contract begins on the effective date of this contract, and ends on March 31, 2025. During the contract period, Lankford shall serve at the pleasure of the Stokes County Board of Commissioners; and Lankford’s employment may be terminated at any time subject to the terms and conditions set forth in this Contract. In the event that the County elects to terminate Lankford’s employment without cause prior to the expiration of this Contract, Lankford shall continue to receive the compensation and benefits set forth in this Contract for the remainder of the Contract term. For purposes of complying with this paragraph, the unencumbered fund balance of Stokes County shall be available and authorized for payment of salary and benefits due to Lankford.
7. In the event that Lankford should voluntarily resign her position as Finance Director, she shall give the County not less than a minimum of thirty (30) days written notice. During this notice period, Lankford shall, at the option of the Board of County Commissioners, continue to work in the capacity of Finance Director with the benefits of her existing compensation. Upon the

termination of Lankford's employment by reason of voluntary resignation, she shall receive no further compensation or benefits under this Contract.

8. In the event that Lankford becomes permanently disabled because of sickness, accident, injury, mental incapacity or other health related issue, and is unable to continue to perform the duties of the position of Finance Director; the County shall have the option of terminating this Contract, and Lankford shall receive no further compensation or benefits under this Contract after the date of termination.

9. The County shall have the right to terminate Lankford's employment for cause, which shall be effective immediately, and Lankford shall be entitled to no further compensation or benefits under this contract after the date of termination. "Cause" is defined herein as: failure to comply with the terms of this contract, insubordination, conviction of a felony, consumption of alcohol or controlled substances on County property during employment, intoxication on County property during employment, theft, embezzlement, assault on a co-worker, and sexual harassment.

10. Lankford shall receive annual compensation in the amount of \$81,335.40 for her services as Finance Director during the term of this contract. Compensation shall be paid monthly on the same schedule as payment to other County employees. Lankford shall also be entitled to cost of living increases to her salary as may be approved by the Board of County Commissioners for all County employees. Lankford shall also receive such other benefits from her employment to the same extent as regular County employees. This compensation amount is based on the recommended salary study range.

11. Lankford shall communicate with the Stokes County Board of Commissioners and accept directives therefrom primarily through the Chairman of the Board, though all Commissioners shall have the right to communicate with the Economic Director. Notwithstanding the foregoing, in the event there is a conflict between the communications or directives of the Chairman of the Board and another Commissioner, Lankford shall be entitled and instructed to rely on and accept the communications and directives of the Chairman.

12. Lankford shall have an annual review with the Board of County Commissioners in April of each year, and comply with any directives of the Board based on said review.

13. This Contract may not be amended or modified except by written amendment approved by Lankford and the Stokes County Board of Commissioners, and signed by Lankford and the Chairman of the Stokes County Board of Commissioners.

14. This Contract shall be interpreted under the laws of the State of North Carolina; and it is agreed and stipulated that jurisdiction under this contract shall be exclusively in the General Court of Justice in Stokes County, North Carolina.

IN WITNESS WHEREOF, the County of Stokes has caused this Contract to be signed and executed in its behalf by its Chairman of the Board of Commissioners and duly attested by its Clerk to the Board, and Lankford has signed and executed this Contract, both in duplicate originals, the date first written above.

County of Stokes

By: _____

Sonya Cox, Chairman
Board of Commissioners

ATTEST:

Amber Brown
Clerk to the Board

(COUNTY SEAL)

Lisa Lankford

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

Approved as to form and legal sufficiency.

Stokes County Attorney