

# STOKES COUNTY REZONING APPLICATION

Petition # \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Received By: \_\_\_\_\_  
*Office Use Only*

## OWNERSHIP INFORMATION:

Property Owner: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Date Property Acquired: \_\_\_\_\_ Tax Parcel Number(s): \_\_\_\_\_

LOCATION OF PROPERTY (Address or Description): \_\_\_\_\_

Size (Sq.Ft. or Acres): \_\_\_\_\_ Street Frontage (Ft.): \_\_\_\_\_

Current Land Use: \_\_\_\_\_

## ZONING REQUEST:

Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Purpose of Zoning Change: \_\_\_\_\_

\_\_\_\_\_  
Name of Agent

\_\_\_\_\_  
Agent's Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Signature of Property Owner if other than Petitioner

\_\_\_\_\_  
Name of Petitioner(s)

\_\_\_\_\_  
Address of Petitioner(s)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Signature

Upon submittal of the petition, all required items must be verified by a Planning and Community Development staff member before an application is considered completed and filed for processing. Incomplete applications are not accepted and will be returned to the petitioner. No applications will be accepted after the closing deadline for each month's cases. Deadline for submittal is the first Monday of each month. **There is a limit of 6 cases per month.**

**CONVENTIONAL REZONING APPLICATION FILING REQUIREMENTS:**

1. Signed official application;
2. Two survey maps delineating the property in question;
3. A Filing Fee;
4. Location and setbacks of existing structure (s) being retained
5. All right-of-way(s) and easements
6. Watershed Boundaries

**CONDITIONAL DISTRICT REZONING APPLICATION FILING REQUIREMENTS:**

Items 1 - 6 listed above are also required:

7. Seventeen (17) copies, of a schematic site plan, drawn to scale and at a maximum of 24" x 36", (maps for presentation purposes can be larger), which includes the following items:
  - (a) A boundary survey showing the total acreage, present Zoning classification(s), date, north arrow, and vicinity map;
  - (b) Adjoining property lines and names, and tax parcel numbers of current adjoining property owners
  - (c) All existing easements, reservations, and rights-of-way, and all yards required for the Zoning district requested (show setback, side and rear yard requirements for proposed Zoning district);
  - (d) Proposed use of land and structures: for residential uses this shall include the number of units and an outline for the area within which the structures will be located; for non-residential uses, this shall include approximate square footage of structures and an outline of the area within which the structure will be located;
  - (e) Traffic, parking and circulation plan, showing proposed locations and arrangements of parking spaces and entrance and exit to adjacent streets (show existing and proposed parking, what is required, and what is to be provided, as well as existing drives opposite proposed project);
  - (f) Proposed screening, including walls, fences, or planting areas, as well as treatment of any existing natural features and any proposed buffers or landscaped yards at the project boundary.
  - (g) Generalized information as to the number, height, size, or in especially critical situations, the location of structures;
  - (h) Proposed phasing, if any, and approximate completion time of the project;
  - (i) Delineation of areas within the regulatory floodplain as shown on the official Stokes County flood areas map;
  - (j) Schematic site plan must be titled with project plan and proposed use;
  - (k) Approval/Plan for waste water disposal
  - (l) Approval from North Carolina Department of Transportation for a Commercial Driveway/Street Permit.

**FEE DUE UPON SUBMITTAL OF APPLICATION TO THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT BY CASH OR CHECK MADE PAYABLE TO STOKES COUNTY.**