



Stokes County Health Department
Environmental Health Section
P.O. Box 187
Danbury, NC 27016
Phone: (336) 593-2403
Fax: (336) 593-4021

Application For Child Care Centers In Stokes County

Name of Proposed Child Care: _____

Name of Owner/Operator: _____

Address of Child Care Facility: _____

Mailing Address (if different from above address): _____

Telephone: _____

Number of Children: _____ Age of Children: _____

Will meals be cooked on-site or catered? _____

If catered, who will be catering the meals? _____

Are disposable or multi-use articles (plates, cups, spoons, forks, etc.) used? _____

Is the proposed childcare facility on public water or well? _____

Is the proposed childcare facility on public sewer or septic system? _____

- If the facility is on a well and/or septic system a water sample and/or existing system check will need to be completed.
- Plans drawn to scale and specifications for new childcare center must be submitted for approval. (Show all rooms, toilets, lavatories, kitchen, storage, diaper changing areas, etc.).
- Once the Health Department has received the plans and application, a visit will be scheduled to meet at site to evaluate the proposed center.

If you have any questions, feel free to contact Stokes County Environmental Health at 336-593-2403.

How To Start A Child Care Center in North Carolina

- Contact the Division of Child Development. You can call our toll-free number 1-800-859-0829 (in-state calls only) or 919-662-4527.
- Request the Basic Information for Potential Providers booklet. The booklet, available free of charge, describes the state requirements for operating a child care center in North Carolina.
- Check with your county or city governments (Planning and Zoning Departments) to find out if there are additional local standards.
- A registration form to attend a Prelicensing Workshop is included with the Basic Information for Potential Providers booklet.
- Attendance at a Prelicensing Workshop is not required but is *highly recommended* for anyone interested in opening a child care center. Workshop attendees will be given priority in scheduling prelicensing visits with a licensing consultant.
- The workshop leader will discuss topics such as:
 - a. Issues to consider in selecting both a site and a building for a child care center
 - b. The role of building, fire, and sanitation inspectors, as well as the child care consultants
 - c. Caregiving requirements for young children
- The cost of the one day workshop is \$20.00. You will receive a copy of the Child Care Handbook, which describes North Carolina licensing requirements and includes resource materials.
- After you have read the Basic Information for Potential Providers booklet and have attended a Prelicensing Workshop, you will receive the name and phone number of your child care consultant.
- Your consultant will schedule several prelicensing visits with you to talk about the specific licensing requirements for your center and to assist you in completing the application forms.
- The application process also includes completing the required Criminal Record Background Check. The owner of the child care center and all employees must complete the Criminal Record Background Check.
- The Division of Child Development will determine the licensing classification of the proposed center.
- Obtain a copy of *.2800 Rules Governing Sanitation of Child Day Care Facilities* from <http://www.deh.enr.state.nc.us/ehs/rules/t15a-18a.28.htm> or the Stokes County Health Department.
- Plans drawn to scale and specifications for new child care centers shall be submitted to the Stokes County Health Department for review and approval prior to initiating construction.
- The initial inspection for new construction shall not be made by the Stokes County Health Department unless these plans have been approved.